

Jacket: 771-731
Title: RPI 226 Army Skill Training Booklet
Agency: AEMO
Bid Opening: October 12, 2023 at 11AM PST

Contractor Name	Bid	Terms		Discounted Total	AWARDED
Advantage Mailing LLC	\$325,668.34	0.50%	20 days	\$324,040.00	
Las Vegas Color Graphics	\$400,444.00	4.44%	20 days	\$382,664.29	
NPC Inc.	\$420,690.00	2.00%	20 days	\$412,276.20	
Colonial Press	\$443,345.00	3.00%	20 days	\$430,044.65	
Monarch Litho	\$503,322.00	2.00%	20 days	\$493,255.56	
Solo Printing	\$561,886.00	0.25%	20 days	\$560,481.29	

JY - 10/12/2023

U.S. GOVERNMENT PUBLISHING OFFICE

Southwest Region

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

for the procurement of

RPI 226 Army Skill Training Booklet

as requisitioned from the U.S. Government Publishing Office (GPO) by the
Army Enterprise Marketing Office (AEMO)

BID OPENING: Bids shall be opened at 11:00 a.m., prevailing Pacific Standard Time (PST), on **October 12, 2023** at the U.S. Government Publishing Office, Southwest Region.

BID SUBMISSION: Bidders MUST submit email bids to bidssanfran@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time. The jacket number and bid opening date must be specified in the subject line of the emailed bid submission. **Bids received after 11:00am on the bid opening date specified above will not be considered for award. *This will not be a public bid opening.***

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following –

1. Illegibility of bid.
2. Emails over 75MB may be received by GPO due to size limitations for receiving emails.
3. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
4. When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO's email server as the official time stamp for bid receipt at the specified location.

Abstract of previous Jacket 671-363 are available at:
<https://www.gpo.gov/how-to-work-with-us/vendors/one-time-bid-pricing>

For information regarding the solicitation requirements prior to award, please email jyarbrough@gpo.gov.

SECTION 1. - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. 09-19)).

GPO Contract Terms (GPO Publication 310.2) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf>.

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s) The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

NOTE: Prior to award the apparent low vendor must be able to show ability to produce the product in question and may be asked to supply samples of similar items.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes - Quality Level II
- (b) Finishing Attributes - Quality Level II

Inspection Levels from ANSI/ASQC Z1.4 (MIL-STD 105):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Approved Proofs
P-8. Halftone Match	Approved Proofs
P-10. Process Color Match	Approved Proofs

PREDOMINANT FUNCTION: The predominant function for this procurement is the printing and binding of the books.

SUBCONTRACTING: Subcontracting is **NOT** authorized.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instructions for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Contractors are expected to submit invoices within 30 days of job shipping/delivery.

SECTION 2.- SPECIFICATIONS

TITLE: RPI 226 Army Skills Training Booklet

QUANTITY: 1,000,045 plus 50 Quality Assurance Random Copies (QARC)

TRIM SIZE: 5-1/2 x 8-1/2"

PAGES: 32 pages plus cover.

PRINTING: Covers 1-4 and text pages 1-32 print head to head in 4-color process with illustrations, tints/solids with reversing, and type & line matter. Bleeds uncommon throughout. Flood coat covers 1-4 with a clear, non-yellowing dull aqueous coating. Text pages contain 4-color illustrations that require critical alignment across the bind.

--NOTE: Contractor must revise GPO imprint on back cover of furnished PDF. Change "PRINTING OFFICE" to "PUBLISHING OFFICE"; update "2020" to "2023"; remove "XXX-XXX/XXXXX" and replace with "771-731".

Contractor may anticipate slower press and bindery running, or any other requirement needed to produce the crossovers and maintain the quality level required.

STOCK: The specifications of all stock furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019, and any subsequent amendments thereto.

COVER: JCP Code* L61, No. 1 Dull-Coated Cover, Basis Size 20 X 26", Basis Weight 100 lbs.

TEXT: JCP Code* A261, No. 1 Dull-Coated Text, Basis Size 25 X 38", Basis Weight 80 lbs.

INKS:

COVER: 4-color process plus clear, non-yellowing dull aqueous coating.

TEXT: 4-color process.

MARGINS: Bleeds on all edges uncommon throughout.

BINDING: Saddle stitch in 2 places on left 8-1/2" dimension. Trim 3 sides. Score cover on fold with grain parallel to spine. Cracking on the folds will not be acceptable and may result in rejection.

Pamphlets to be bound as per furnished file. No additional sheets may be added to the publication by the contractor for binding purposes. For example, contractor cannot add four pages to a 12-page publication to get a 16-page signature. Short sheets (a "flap" that allows for saddle stitching of less than full size sheets) are not acceptable.

GOVERNMENT TO FURNISH: A PDF file and the purchase order will be emailed to contractor upon award.

--NOTE: Contract must have a method of receiving large files or be a registered user of GPO File Share. Instructions for receiving files must be provided at time of award.

-- Adobe Creative Suite applications, collected files and fonts, bleeds included, colors converted to CMYK, spot colors and varnishes (if used) clearly indicated.

--NOTE: Contractor must revise GPO imprint on back cover of furnished PDF. Change "PRINTING OFFICE" to "PUBLISHING OFFICE"; update "2020" to "2023"; remove "XXX-XXX/XXXXX" and replace with "771-731".

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that

might interfere with proper file image processing must be reported to the contract administrator within 24 hours of receipt of the Government furnished material.

The contractor will be creating or altering any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. Prior to making any revisions, the contractor shall copy the furnished files and make all changes from the copy unless otherwise indicated.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under “Government to Furnish,” necessary to produce the product(s) in accordance with these specifications.

PROOFS: A PDF virtual proof and TWO (2) sets of Hi-Res color proofs and color content proofs are required.

Contractor to submit one Press Quality PDF soft proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

The proofs will be checked for quality and compliance with these specifications, approved or approved with comments and the contractor will be notified within TWO (2) working days after receipt. If, in the opinion of the GPO and/or Department, the proofs are not a true representation of the furnished copy or contain noticeable defects they will be rejected must be corrected and reproved at no additional expense to the Government. The schedule stated elsewhere in these specifications CANNOT be extended to allow for such reproving.

Email proofs to alex.m.faulkner2.civ@army.mil; barrett.t.king.civ@army.mil; jeremy.m.pollock.civ@army.mil; felicia.a.mcgurren.civ@army.mil; steven.j.carlson14.mil@army.mil. Contractor must also copy contract administrator at jyarbrough@gpo.gov. GPO jacket number 771-731 must appear on all correspondence.

Email proof on or before October 24, 2023.

IN ADDITION TO the proof identified above:

The contractor must provide, TWO (2) complete sets of digital one-piece composite laminated halftone proofs on the actual production stock (Kodak Approval, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 x 2400 dpi.

At contractor's option, TWO (2) completed sets of inkjet proofs that are G7 profiled and use pigment-based inks may be submitted in lieu of digital one-piece composite laminated halftone proofs. A proofing RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles Technology, and meets or exceeds industry tolerance to ISO 12647-7 standard for Graphic Technology (as of 2016 and future amendments) must be utilized. Proofs must be ripped and sent at plate resolution (minimum of 2400 x 2400 dpi). If using a 1 bit tiff, the tiff must be made at a minimum of 2400 dpi. Output must be a minimum of 2400 x 1200 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain *both* of the following to be evaluated for accuracy: 3-tier color control strip: IDEAlliance ISO 12647-7 2013(i1), and the GPO Resolution target found at: www.gpo.gov/gporestarget.pdf. NOTE: If a contractor chooses this proof option, prior evaluation and approval of this proofing method must be provided by GPO, Quality Control for Published Products, to ensure that the final product will be produced in accordance with contract specifications. See instructions at: <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qlsamples6f200c30b44a64308413ff00001d133d.pdf>. Failure to obtain this evaluation and approval may be cause for the job to be rejected should the final product not match the proofs for color.

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8 x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

IN ADDITION TO the proof identified above:

The contractor must provide, TWO (2) complete sets of digital color content proofs. Direct to plate must be used to produce the final product with a minimum resolution of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product, as applicable.

The proofs or will be checked for quality and compliance with these specifications, approved or approved with comments and will be available for pickup by the contractor within TWO (2) working days after receipt in the Department. If, in the opinion of the GPO and/or Department, the proofs are not a true representation of the furnished copy, or contain noticeable defects (misregistration, voids, hickies, etc.) they will be rejected and picked up by the contractor for correction and reproofing at no additional expense to the Government. The schedule stated elsewhere in these specifications CANNOT be extended to allow for such reproofing.

Deliver ONE (1) set of Hi-res and color content proofs for approval or before October 31, 2023 to:

Army Enterprise Marketing Office
ATTN: Alex Faulkner, (571-428-9066 or 219-741-4799)
11 West Quincy Court, Suite 310
Chicago, IL 60604
-----ONE (1) Complete set of Hi-res color proofs and color content proofs.

Important Note: The proofs will not be returned. Proof approval will be provided via email within 2 working days. Contractor is to keep the second complete set of proofs to use during the press run.

Contractor must notify the ordering agency on the same day that the proof ships via e-mail sent to alex.m.faulkner2.civ@army.mil; barrett.t.king.civ@army.mil; jeremy.m.pollock.civ@army.mil; felicia.a.mcgurren.civ@army.mil; steven.j.carlson14.mil@army.mil and jyarbrough@gpo.gov.

Label package clearly and contractor MUST include a proof Sheet in package. The contractor must not print prior to receipt of "OK to Print or Produce".

RELEASE APPROVAL COPIES: Deliver 25 final copies (1 pack) from separate areas of the manufacturing run, prior to release of the full shipment for delivery to the warehouse. Release approval copies will not be returned and are included in the total quantity.

Contractor is required to test the QR code before sending. Deliver via traceable means via UPS, FedEx or similar. Overnight shipping may be required. Label package clearly and contractor MUST include a proof Sheet in package.

Deliver Release Approval Copies on or before November 14, 2023 to:

Army Enterprise Marketing Office
ATTN: Alex Faulkner, (571-428-9066 or 219-741-4799)
11 West Quincy Court, Suite 310
Chicago, IL 60604
-----25 - Release Approval Copies of RPI 226 Army Skills Training Booklet.

Contractor must notify the ordering agency on the same day that the Release Approval Copies ships via e-mail sent to alex.m.faulkner2.civ@army.mil; barrett.t.king.civ@army.mil; jeremy.m.pollock.civ@army.mil; felicia.a.mcgurren.civ@army.mil; steven.j.carlson14.mil@army.mil and jyarbrough@gpo.gov.

Contractor must not proceed with distribution until an approval to release is granted. An "OK" of approval copies constitutes approval to release the order. In no way does this negate any of the Government's rights under this contract. Release approval will be provided within 2 working days.

After contractor's receipt of an OK to release, deliver the balance (via Traceable Means) to the specified address.

PACKING: Pack to ensure no damage occurs to product during transit. Corners must be protected. All damaged items must be replaced by the contractor at contractor's cost in an expedited manner, generally within 5-7 workdays. Shrink-wrap in units of 25. Do not band.

BOX REQUIREMENTS:

- Boxes must be U.S. rated PSI 275 crush test certification and must be stamped with either Mullen or ECT stamp meeting NMFTA compliance.
- Boxes shall be sealed on all sides.
- Boxes shall not exceed 45 lbs. packed.
- Boxes must be of sufficient strength to last up to 1 year of storage without discoloring.
- Boxes must be labeled with contract number, component RPI, quantity per carton, total carton count, total quantity.
- Boxes shall be placed on a GMA Standard Pallet Grade A.

LABELING AND MARKING:

- Reproduce shipping container label, fill in appropriate blanks and attach to each container.
- Labels must include the title with the RPI number, quantity, unit quantity, and number of units (inner wraps).
- Labeling and Marking Specifications (GPO Form 905): See GPO Contract Terms Booklet, Publication 310.2. for more information.
- All expenses incidental to labeling and marking bundles and containers must be borne by the contractor.

PALLETIZING:

- Contractor will be required to furnish pallets for shipments in shipping containers, when the containers fill two or more layers on the pallet.
- As an exception to GPO Contract Terms (GPO Pub. 310.2), the Government may choose to correct packaging and palletizing deficiencies and charge all costs to the contractor.
- No additional charges will be allowed for palletizing.

Palletizing and Receiving Specifications for Deliveries to Accessions Distribution Center (ADC), Fort Knox, KY:

- All materials must be delivered in cartons on skids.
- Bulk skids cannot be handled by this facility.
- Materials must be shipped in individual cartons weighing no more than 45 lbs. Cartons must be uniform in size, of suitable strength for shipping and storage, and contents must fill the box (no air space).
- Each carton must be clearly labeled with:
 - Customer name, Customer address, GPO Jacket Number, RPI Number, Item Title, Quantity per Carton, Total Quantity, Carton Number per Total Carton Count (i.e., 2 box of 12).
- A sample should be taped to the outside of each carton.
- Boxes must be placed on a pallet that is 48" wide by 40" long with a 4" fork opening.
- ADC cannot receive double-stacked pallets inside truck.
- Boxes must be stabilized with cardboard corner braces on all 4 corners from top of skid to top layer of boxes. Corner braces must be strong enough to support pallets that are stacked at least 2 pallets high without buckling, toppling, or crushing.
- Boxes must be stacked no higher than 72" on the skid.
- The loads must not buckle or shift under pressure.
- The contractor must shrink wrap all boxes tight enough onto the skid to prevent boxes from shifting or falling off skid during transport.
- Contractor must face the boxes on the skid to show the label of the box and what is inside the box.
- Partial boxes will be labeled as such and placed on the top of the skid.

--A packing list must accompany each shipment. The packing list will specify the following: Contract Number, Component or Title, quantity per carton, total carton count, and total quantity. RPI Number should be the same on both the Packing List and the Bill of Lading as those used in the description or control documents.

--A STANDARD BILL OF LADING SHALL NOT BE SUBSTITUTED FOR A PACKING LIST.

--Pallets will be refused upon arrival if they do not comply with these instructions.

--There should be only ONE component per skid.

--Skids should be tightly banded or polywrapped including the pallet.

--Damaged items or skids may result in the shipment being refused.

--Items not packed correctly as specified may be refused.

--Partial boxes must be labeled as such and placed on the top of the skid.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to certify that copies were selected as directed using GPO Form 917-Certificate of Selection of Random Copies (located on GPO.gov). The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

<u>Quantity Ordered</u>	<u>Number of Sublots</u>
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected copies must be packed separately and identified by a special label (GPO Form 2678-Departmental Random Copies (Blue Label) that must be printed on blue paper and affixed to each affected container. This form can be downloaded from GPO.gov. The container and its contents shall be recorded separately on all shipping documents and sent in accordance with the distribution list to Accessions Distribution Center.

A copy of the print order/specification and a signed Certificate of Selection of Random Copies must be included.

A copy of the signed Certificate of Selection of Random Copies must accompany the invoice sent to U.S. Government Publishing Office, Financial Management Services, for payment. Failure to furnish the certificate may result in delay in processing the invoice.

QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor is required to submit quality assurance random copies to test for compliance against specifications. The purchase order/specifications will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to certify that copies were selected as directed using GPO Form 917-Certificate of Selection of Random Copies (located on GPO.gov). Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award. A copy of the purchase order/specifications must be included.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies (located on GPO.gov). The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Jacket and Purchase Order numbers must be furnished with billing as evidence of mailing.

CUSTOMER DELIVERY NOTIFICATION: Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to alex.m.faulkner2.civ@army.mil; barrett.t.king.civ@army.mil; jeremy.m.pollock.civ@army.mil; felicia.a.mcgurren.civ@army.mil; steven.j.carlson14.mil@army.mil and jyarbrough@gpo.gov. The subject line of this message shall be "Distribution Notice for Jacket 771-731 AND Requisition number 3-00022". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

*NOTE: Delivery and shipping documents must include quantity and number of cartons.

DISTRIBUTION: All expenses incidental to picking up and returning materials and furnishing samples must be borne by the contractor. Also, refer to Articles 5 and 6, Supplemental Specifications, GPO Contract Terms, Publication 310.2, revised June 2018.

F.O.B. destination. All Shipments must be made via traceable means: UPS, FedEx or similar. Overnight shipping may be required.

DELIVER ONE (1) COMPLETE SET OF PROOFS ON OR BEFORE – OCTOBER 31, 2023:

Army Enterprise Marketing Office
ATTN: Alex Faulkner, (571-428-9066 or 219-741-4799)
11 West Quincy Court, Suite 310
Chicago, IL 60604

-----One (1) Complete set of Hi-res color proofs and color content proofs.

DELIVER RELEASE APPROVAL COPIES ON OR BEFORE - NOVEMBER 14, 2023:

Army Enterprise Marketing Office
ATTN: Alex Faulkner, (571-428-9066 or 219-741-4799)
11 West Quincy Court, Suite 310
Chicago, IL 60604

-----25 - Release Approval Copies of RPI 226 Army Skills Training Booklet.

DELIVER QAULITY ASSURANCE RANDOM COPIES (QARC) ON OR BEFORE - NOVEMBER 21, 2023:

US Government Publishing Office
Publishing Support Services Stop CSPS
Quality Control for Published Products
732 N Capitol Street NW
Washington, DC 20077-5496

-----25 – Quality Assurance Random Copies. *Use BRM label (located on GPO.gov)

DELIVER OFFICE COPIES ON OR BEFORE - NOVEMBER 21, 2023:

Barrett King (757-501-9492)
Accessions Directorate
TRADOC G-3/5/7
950 Jefferson Ave
Fort Eustis, VA 23604

-----10 - Office Copies of RPI 226 Army Skills Training Booklet.

Army Enterprise Marketing Office
ATTN: Alex Faulkner, (571-428-9066 or 219-741-4799)
11 West Quincy Court, Suite 310
Chicago, IL 60604

-----10 - Office Copies of RPI 226 Army Skills Training Booklet.

DELIVER TO WAREHOUSE - DELIVERY APPOINTMENTS ARE REQUIRED: Contractor is responsible for delivering final items per below. Ground/Freight Shipping to Warehouse as suitable. Staggered deliveries required so as not to overflow warehouse receiving area. Inventory balance maintained by contractor until fulfilled.

NO EARLY DELIVERY PERMITTED UNLESS FULLY COORDINATED WITH WAREHOUSE MANAGER.

Accessions Distribution Center
Building 210
9th Cavalry Regiment Avenue
Fort Knox, KY 40121-2725

-----250,000 - RPI 226 Army Skills Training Booklet on November 21, 2023 (include Blue Label copies).
-----250,000 - RPI 226 Army Skills Training Booklet on February 13, 2024.
-----250,000 - RPI 226 Army Skills Training Booklet on May 9, 2024.
-----250,000 - RPI 226 Army Skills Training Booklet on July 9, 2024.

NO EARLY DELIVERY PERMITTED UNLESS FULLY COORDINATED WITH WAREHOUSE MANAGER.

IMPORTANT DELIVERY INSTRUCTIONS TO WAREHOUSE: Normal receiving hours: Monday through Friday from 7:30AM to 11:00AM and 1:00PM to 3:00PM. ADC will not be available for deliveries from 11:01AM to 12:59PM daily. Closed most holidays.

Delivery appointments are required: Shipments must not arrive unannounced and will be refused if not properly scheduled. Contact Mr. Frank Logsdon or Mr. Tracy Mercy at (502) 626-0690 to schedule an appointment for delivery. Please have delivery contents and pallet count information available before calling. All materials must be delivered in cartons on skids. Bulk skids cannot be handled by this facility. They must be shipped in individual cartons weighing no more than 45 lbs.

SCHEDULE: The purchase order and government furnished materials will be emailed to the contractor within 7 days of bid opening on or before **October 19, 2023**.

--PDF Proofs emailed on or before **October 24, 2023**.
--Hi-Res and color content proofs on or before **October 31, 2023**
--25 Release Approval copies delivered on or before **November 14, 2023**.
--50 Quality Assurance Random Copies on or before **November 21, 2023**.
--250,000 Partial delivery on **November 21, 2023**.
--250,000 Partial delivery on **February 13, 2024**.
--250,000 Partial delivery on **May 9, 2024**.
--250,000 Balance delivery on **July 9, 2024**.

All expenses incidental to returning materials, submitting proofs, and furnishing sample copies must be borne by the contractor.

INVOICE APPROVAL INSTRUCTIONS: Final invoice voucher (including all postage statements, delivery receipts, mods as suitable) must be sent to AEMO for approval PRIOR to submission to the GPO Fax Number.

Approval of invoice voucher will be provided within 2 workdays.

Email to: alex.m.faulkner2.civ@army.mil; barrett.t.king.civ@army.mil; jeremy.m.pollock.civ@army.mil; felicia.a.mcguire.civ@army.mil; steven.j.carlson14.mil@army.mil and jyarbrough@gpo.gov.

FINAL AEMO APPROVED INVOICE VOUCHER MUST BE COURTESY COPY EMAILED TO AEMO SAME DAY AS SUBMISSION TO GPO FAX FOR PAYMENT, FOR AEMO OFFICIAL TIME STAMPING OF INVOICE SUBMISSION DATE.

PARTIAL PAYMENTS: Partial payments are authorized on this jacket.

BIDS: Bids must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges, (i.e., running rate not including makeready) and will not be a factor for determination of award.

Bids must be received by the exact date and time specified. Late bids will not be considered.

Total Bid Price for Jacket 771-731: \$ _____

Additional Rate for Jacket 771-731: \$ _____ per each.

Contractors must provide a cost breakdown of Bid as follows:

Production cost: \$ _____

Shipping cost: \$ _____

TOTAL COST: \$ _____

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

BID ACCEPTANCE PERIOD: In compliance with the above, the undersign agree, if this bid is accepted with _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated point(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BIDDER NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one completed copy of all applicable pages (pg. 8) that include the Jacket Number, Bid Price, Additional Rate, Discounts, Amendments, Bid Acceptance Period, and Bidder's Name and Signature, including signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, § 2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder _____
(Contractor Name) (GPO Contractor's Code)

(Street Address)

(City – State – Zip Code)

By _____
(Printed Name, Signature and Title of Person Authorized to Sign this Bid) (Date)

(Person to be Contacted) (Telephone Number) (Email)

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____
(Initials) (Initials)
