

**Jacket:** 677-411 R-2  
**Title:** Health Care Benefits Overview 2025, 1st Printing  
**Agency:** Veterans Affairs  
**Bid Opening:** March 27, 2025 at 1:00 P.M. Eastern Time

Contractor Name	Bid	Terms		Discounted Total
Solo Printing	\$121,281.00	0.25%	20 days	\$120,977.80
Advantage Mailing LLC - Anaheim	\$147,568.92	0.25%	20 days	\$147,200.00
Omaha Print dba Aradius Group	\$153,906.50	1.0%	20 days	\$152,367.44
Schmitz Press	\$153,193.00	0.5%	20 days	\$152,427.04
Complete Print Shop Inc	\$159,475.00		days	\$159,475.00
McDonald & Eudy Printers Inc	\$245,000.00	1.0%	20 days	\$242,550.00
District Creative Printing	\$249,410.00	2.0%	20 days	\$244,421.80
			days	\$0.00
			days	\$0.00
			days	\$0.00
			days	\$0.00
			days	\$0.00
			days	\$0.00
			days	\$0.00
			days	\$0.00
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			days	\$0.00
			days	\$0.00
			days	\$0.00
			days	\$0.00

AWARDED



March 25, 2025

This is Amendment No. 1. The specifications in our invitation for bids on Jacket 677-411 R-2, scheduled for opening at 1:00 P.M, Eastern Time (ET), on March 26, 2025, are amended as follows:

1. Change the bid opening date to 1:00 P.M, Eastern Time (ET), on March 27, 2025.

2. Change the proofs. Replace on page 5 and 6:

**“PROOFS:** One (1) set of assembled page proofs, and one (1) set of Full Color Digital proofs will be withheld not more than 3 workdays from receipt by the Government to receipt in contractor's plant. Contractor must not print prior to receipt of an "OK to print".

**ASSEMBLED PAGE PROOFS:** Proofs must represent image quality of the final product. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

**FULL COLOR DIGITAL PROOFS:** One-piece composite laminated halftone proofs on the actual production stock (Kodak Approval, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 x 2400 dpi.

At contractor's option, one (1) set of inkjet proofs that are G7 profiled and use pigment-based inks may be submitted in lieu of digital one-piece composite laminated halftone proofs. A proofing RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles Technology, and meets or exceeds industry tolerance to ISO 12647-7 standard for Graphic Technology (as of 2016 and future amendments) must be utilized. Proofs must be ripped and sent at plate resolution (minimum of 2400 x 2400 dpi). If using a 1 bit tiff, the tiff must be made at a minimum of 2400 dpi. Output must be a minimum of 2400 x 1200 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain both of the following to be evaluated for accuracy: 3-tier color control strip: IDEAlliance ISO 12647-7 2013(i1), and the GPO Resolution target found at:



[www.gpo.gov/gporestarget.pdf](http://www.gpo.gov/gporestarget.pdf). NOTE: If a contractor chooses this proof option, prior evaluation and approval of this proofing method must be provided by GPO, Quality Control for Published Products, to ensure that the final product will be produced in accordance with contract specifications. See instructions at: <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qlsamples6f200c30b44a64308413ff00001d133d.pdf>. Failure to obtain this evaluation and approval may be cause for the job to be rejected should the final product not match the proofs for color.

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8 x 1/8 solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

All proofs will be withheld not more than 3 workdays from receipt by the Government to receipt in contractor's plant. Contractor must not print prior to receipt of an 'OK to print'.

Send proofs, together with the furnished media using the furnished proof label (GPO Form 892), which must be filled in by the contractor and used on all proof packages. Send proofs directly to: Jeff Pace (202)731-6513, 204 Meadow Ln, Bowling Green, VA 22427.

Contractor must furnish a Pre-paid FedEx or UPS Shipping Label or Number, for return of One (1) set of Proofs to Jeff Pace. Please provide contact information (name & phone number) for verbal "ok to print" if no corrections.

NOTE: Proofs will be withheld not more than 2 workdays from receipt by the Government to receipt in contractor's plant provided that the contractor



provides overnight shipping label.

CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".

And insert in lieu of:

**“PROOFS:** One (1) set of digital content proofs and one (1) set of G7 ink jet proofs will be withheld not more than 3 workdays from receipt by the Government to receipt in contractor’s plant. Contractor must not print prior to receipt of an “OK to print”.

**DIGITAL CONTENT PROOFS:** One set of digital color content proofs. Direct to plate must be used to produce the final product with a minimum resolution of 2400 x 2400 dpi.

Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product, as applicable.

**INKJET PROOFS:** One set of inkjet proofs that are G7 profiled and use pigment-based inks. A proofing RIP that provides an option for high quality color matching (such as Device Links Technology and/or ICC Profiles Technology), and meets or exceeds industry tolerance to ISO 12647-7 Standard for Graphic Technology (as of 3/19/09, and future amendments) must be utilized plus GRACoL 2006 Coated #1 specifications (CGATS TR006) must be achieved. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain the following color control strip to be evaluated for accuracy: IDEAlliance ISO 12647-7 Control Strip 2009 or 2013(i1).

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press’s ink rollers and must show areas consisting of minimum 1/8 x 1/8” solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be



furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

All proofs will be withheld not more than 3 workdays from receipt by the Government to receipt in contractor's plant. Contractor must not print prior to receipt of an 'OK to print'.

Send proofs, together with the furnished media using the furnished proof label (GPO Form 892), which must be filled in by the contractor and used on all proof packages. Send proofs directly to: Jeff Pace (202)731-6513, 204 Meadow Ln, Bowling Green, VA 22427.

Contractor must furnish a Pre-paid FedEx or UPS Shipping Label or Number, for return of One (1) set of Proofs to Jeff Pace. Please provide contact information (name & phone number) for verbal "ok to print" if no corrections.

NOTE: Proofs will be withheld not more than 3 workdays from receipt by the Government to receipt in contractor's plant provided that the contractor provides overnight shipping label.

CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".

All other specifications remain the same.

If amendment is not acknowledged on bid, direct acknowledgement to:  
[bids@gpo.gov](mailto:bids@gpo.gov)

Amended bid or acknowledgement must be submitted using the method(s) specified in the solicitation for bid submission. Telephone submission is not acceptable.

BIDDER MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT PRIOR TO BID OPENING. Failure to acknowledge receipt of amendment, by amendment number, prior to bid-opening time, may be reason for bid being declared nonresponsive.



Sincerely,

MICHAEL A. SZOPO  
Contracting Officer

Jacket 677-411 R-2  
Specifications by FB  
Reviewed by MB and MS

U.S. GOVERNMENT PUBLISHING OFFICE

Northwest Region

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

***Health Care Benefits Overview 2025, 1<sup>st</sup> Printing***

as requisitioned from the U.S. Government Publishing Office (GPO) by the

Veterans Affairs

Single Award

**Revision-2: Change to one-time bid and change in delivery date.**

**BID OPENING:** Bids shall be opened virtually at **1:00 P.M., Eastern Time (ET), on March 26, 2025** at the U.S. Government Publishing Office. All parties interested in attending the bid opening shall email [bids@gpo.gov](mailto:bids@gpo.gov) one (1) hour prior to the bid opening date and time to request a Microsoft Teams live stream link. This must be a separate email from the bid submission. The link will be emailed prior to the bid opening.

**BID SUBMISSION:** Bidders must email bids to [bids@gpo.gov](mailto:bids@gpo.gov) for this solicitation. No other method of bid submission will be accepted at this time. The Jacket 677-411 R-2 and bid opening date must be specified in the subject line of the emailed bid submission. ***Bids received after the bid opening date and time specified above will not be considered for award.***

**ADDITIONAL EMAILED BID SUBMISSION PROVISIONS:** The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following –

1. Illegibility of bid.
2. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
3. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
4. When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO's email server as the official time stamp for bid receipt at the specified location.

For information of a technical nature, contact [infonorthwest@gpo.gov](mailto:infonorthwest@gpo.gov) and [fbuchko@gpo.gov](mailto:fbuchko@gpo.gov).

## SECTION 1. - GENERAL TERMS AND CONDITIONS

**GPO CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)).

GPO Contract Terms (GPO Publication 310.2) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf>

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

**PREDOMINANT FUNCTION:** The predominant production function for this procurement is the printing of the books. Subcontracting will not be permitted.

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**SECURITY WARNING:** It is the contractor's responsibility to properly safeguard personally identifiable information (PII) from loss, theft, or inadvertent disclosure and to immediately notify the Government of any loss of personally identifiable information. PII is "information which can be used to distinguish or trace an individual's identity, such as their name, social security number, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc." (Ref.: OMB Memorandum 07-16.) Other specific examples of PII include, but are not limited to:

- (a) Personal identification number, such as passport number, driver's license number, taxpayer identification number, or financial account or credit card number;
- (b) Address information, such as street address or personal email address; and,



- (c) Personal characteristics, including photographic image (especially of face or other distinguishing characteristic), fingerprints, handwriting, or other biometric image or template data (e.g., retina scans, voice signature, facial geometry).

**SECURITY CONTROL PLAN:** The contractor shall operate and maintain an effective security system whereby materials used to perform the contract are manufactured and/or stored (e.g. while awaiting distribution or disposal) so as to ensure against theft and/or the unauthorized possession of the materials. Contractor is cautioned that Government provided information shall not be used for non-government business. Specifically, Government information shall not be used for the benefit of a third party.

The Government retains the right to conduct on-site security reviews at any time during this contract.

1. The plan shall contain at a minimum how government files (data) will be secured to prevent disclosure to a third party prior to and after termination of contract;
2. Explain how all accountable materials will be handled throughout all phases of production;
3. How the disposal of waste materials will be handled; and,
4. How all applicable Government-mandated security/privacy/rules and regulations as cited in this contract shall be adhered to by the contractor and/or subcontractor(s).

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:  
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

## SECTION 2.- SPECIFICATIONS

**SCOPE:** These specifications cover the production of books requiring such operations as printing, binding, proofs, and distribution.

**QUANTITY:** 187,091 books

**TRIM SIZE:** 8.375" X 10.875"

**PAGES:** 48 Text Pages + Wrap-Around Cover

**DESCRIPTION:** Cover pages 1, 2, 3, and 4 print in four-color process with bleeds on all pages. Copy consists of type, rules, logos, partial solids with reverse outs, QR code, illustrations, and photos. After printing, floodcoat all cover pages with a clear, non-yellowing gloss coating.

There are 48 text pages (24 leaves). Text pages print head to head, in four-color process. Bleeds on approximately two text pages scattered throughout. Copy consists of type, rules, logos, partial solids with reverse outs, illustrations, and photos.

**INK:** Four-Color Process + Gloss-Coating

**MARGINS:** Bleeds on cover pages and on approximately two text pages. Follow copy sample.

**BINDING:** Saddle stitch in two places along the 10.875" dimension.

Trim three sides. Paper Covers Wrap around, Trim Flush, Stitched on, Grain must run parallel to spine.

### GOVERNMENT TO FURNISH:

#### CONTACT INFORMATION:

Contract Administrator - Felicia Buchko, fbuchko@gpo.gov

Proofs - see below

Distribution Notices - jeffrey.pace@va.gov and compliance@gpo.gov

Quality Control for Procured Printing: QCPP - qcpp@gpo.gov or 202-512-0542

Print ready PDF with crops and bleeds (file size is approximately 11 MB) + Excel file of distribution list available via contractor's FTP site after award. Contractor to contact Jeff Pace 202-731-6513, jeffrey.pace@va.gov, after receipt of Purchase Order to arrange transmission of files.

**Address list is PII (Personally Identifiable Information). Address list must be controlled and must not be shared or repurposed for any reasons.**

**ELECTRONIC PREPRESS** -- Prior to image processing, the contractor shall perform a basic preflight check of the furnished media and publishing files to assure correct output of the required reproduction image. If any errors, media damage, or data corruption that might interfere with proper file image processing are discovered during inspection by the contractor, work must be discontinued and further instructions should immediately be requested from the contract administrator, see below.

This preflight must identify any problem areas with digital file submission and must include but not be limited to missing or damaged fonts, damaged disks, missing bleeds, improper trim size, and improper color definition. The Contractor is also responsible for creating or altering any necessary trapping, setting proper screen angles and frequency (unless indicated otherwise by the Government), and defining proper

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file output selection for the imaging device being used. All furnished files must be imaged as necessary to meet the assigned Quality Assurance Through Attributes Program (QATAP) level.

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

**STOCK/PAPER:** The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019.

Color of paper furnished shall be of a uniform shade and a close match by visual inspection of the JCP and/or attached color sample(s). The Contracting Officer reserves the right to reject shipments of any order printed on paper the color of which, in their opinion, materially differs from that of the color sample(s).

Cover Paper: White No. 2 Coated Cover, Gloss Finish, basis weight: 80 lbs. per 500 sheets, 20 x 26", equal to JCP Code L12.

Text Paper: White No. 2 Gloss-Coated Text, basis weight: 70 lbs. per 500 sheets, 25 x 38", equal to JCP Code A182.

**PROOFS:** One (1) set of assembled page proofs, and one (1) set of Full Color Digital proofs will be withheld not more than 3 workdays from receipt by the Government to receipt in contractor's plant. Contractor must not print prior to receipt of an "OK to print".

**ASSEMBLED PAGE PROOFS:** Proofs must represent image quality of the final product. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

**FULL COLOR DIGITAL PROOFS:** One-piece composite laminated halftone proofs on the actual production stock (Kodak Approval, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 x 2400 dpi.

At contractor's option, one (1) set of inkjet proofs that are G7 profiled and use pigment-based inks may be submitted in lieu of digital one-piece composite laminated halftone proofs. A proofing RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles Technology, and meets or exceeds industry tolerance to ISO 12647-7 standard for Graphic Technology (as of 2016 and future amendments) must be utilized. Proofs must be ripped and sent at plate resolution (minimum of 2400 x 2400 dpi). If using a 1 bit tiff, the tiff must be made at a minimum of 2400 dpi. Output must be a minimum of 2400 x 1200 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain both of the following to be evaluated for accuracy: 3-tier color control strip: IDEAlliance ISO 12647-7 2013(i1), and the GPO Resolution target found at: [www.gpo.gov/gporetarget.pdf](http://www.gpo.gov/gporetarget.pdf). NOTE: If a contractor chooses this proof option, prior evaluation and approval of this proofing method must be provided by GPO, Quality Control for Published Products, to ensure that the final product will be produced in accordance with contract specifications. See instructions at: <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qlsamples6f200c30b44a64308413ff00001d133d.pdf>. Failure to obtain this evaluation and approval may be cause for the job to be rejected should the final product not match the proofs for color.

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting

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of minimum 1/8 x 1/8 solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

All proofs will be withheld not more than 3 workdays from receipt by the Government to receipt in contractor's plant. Contractor must not print prior to receipt of an 'OK to print'.

Send proofs, together with the furnished media using the furnished proof label (GPO Form 892), which must be filled in by the contractor and used on all proof packages. Send proofs directly to: Jeff Pace (202)731-6513, 204 Meadow Ln, Bowling Green, VA 22427.

Contractor must furnish a Pre-paid FedEx or UPS Shipping Label or Number, for return of One (1) set of Proofs to Jeff Pace. Please provide contact information (name & phone number) for verbal "ok to print" if no corrections.

NOTE: Proofs will be withheld not more than 2 workdays from receipt by the Government to receipt in contractor's plant provided that the contractor provides overnight shipping label.

CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".

**PACKING:** Pack securely to prevent damage during shipping. Use GPO Form 905 to mark all shipping containers.

Package suitable in cartons for shipping. Must not exceed 40 pounds per carton.

NOTE: MARK ALL CARTONS WITH THE FOLLOWING INFORMATION:

JOB TITLE: Health Care Benefits Overview 2025, 1st Printing

REQUISITION: 5-00062-004803

JACKET NO.: 677-411

QUANTITY:

NUMBER OF BOXES: EX. Box 1 of 4, Box 2 of 4....

**DEPARTMENTAL RANDOM COPIES (BLUE LABEL):** All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to certify that copies were selected as directed using GPO Form 917-Certificate of Selection of Random Copies (located on GPO.gov). The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

Quantity Ordered	Number of Sublots
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

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These randomly selected copies must be packed separately and identified by a special label (GPO Form 2678-Departmental Random Copies (Blue Label) that must be printed on blue paper and affixed to each affected container. This form can be downloaded from GPO.gov. The container and its contents shall be recorded separately on all shipping documents and sent in accordance with the distribution list to the agency.

A copy of the purchase order and a signed Certificate of Selection of Random Copies must be included.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level III.
- (b) Finishing (item related) Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Average type dimension in publication
P-10. Process Color Match	Approved Proof

**DISTRIBUTION:** Deliver f.o.b. destination.

All expenses incidental to returning materials, submitting proofs, and furnishing samples must be borne by the contractor.

Deliver 2 sample copies, and all furnished materials to:

Jeff Pace (202)731-6513  
204 Meadow Lane  
Bowling Green, VA 22427

Deliver 1 book to:

BAC (C&I) 1523-01  
U.S. Government Publishing Office  
Federal Depository Library Program  
Mail Stop: FDLP  
44 H St., NW, Loading Dock  
Washington, DC 20401  
Item No. 0986-A

Deliver 1 book to:

BAC (By-Law) 1525-01  
Library of Congress  
U.S. Serials and Government Documents Section

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U.S. Anglo Division  
101 Independence Avenue, SE, Stop 4276  
Washington, DC 20540-4276  
Marked: Depository File Copies

Deliver remaining books to approximately 146 addresses located in the United States (per Excel distribution list). Quantities range from 1 book to 10,000 books per address. See “**ATTACHMENT A**” showing quantity, city, state, and zipcode for these addresses. Complete addresses will be available after receipt of Purchase Order.

Include the "Blue Label Random Copies" in the delivery going to:  
Shawn Young  
Malcom Randall VAMC, NF/SGVHS  
1601 S.W. Archer Road  
Gainesville, FL 32608

All deliveries must be via traceable means with verifiable delivery. Contractor must be able to confirm delivery.

Contractor must return Excel distribution/address list with tracking information to Jeff Pace. Contractor to contact Jeff Pace 202-731-6513, [jeffrey.pace@va.gov](mailto:jeffrey.pace@va.gov), to arrange transmission of file. \*\*\*Tracking information **MUST** be entered into the supplied Excel spread sheet. This must include carrier, the tracking number, date shipped, and POD (Proof Of Delivery) name. Contractor must add the needed columns to the Excel file while maintaining all provided information.

All expenses incidental to returning materials, submitting proofs, and furnishing sample copies must be borne by the contractor.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

**SCHEDULE:**

Government Furnished Material will be available for pickup by 3/31/2025  
Deliver Complete (to arrive at destinations) by 5/2/2025

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to [jeffrey.pace@va.gov](mailto:jeffrey.pace@va.gov) and to [compliance@gpo.gov](mailto:compliance@gpo.gov) and to [fbuchko@gpo.gov](mailto:fbuchko@gpo.gov) . Call Jeff Pace 202-731-6513 to confirm receipt of documentation. The subject line of this message shall be "Distribution Notice for Jacket 677-411 R-2". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

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Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

All vouchers submitted to the GPO shall be based on the most economical method of production.

**SHIPMENT(S):** Shipments will be made from: City \_\_\_\_\_, State \_\_\_\_\_.

**BID PRICE:** \$ \_\_\_\_\_ **ADDITIONAL RATE per 1,000 copies** \$ \_\_\_\_\_.

**DISCOUNTS:** Discounts are offered for payment as follows: \_\_\_\_\_ Percent, \_\_\_\_\_ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

**AMENDMENT(S):** Bidder hereby acknowledges amendment(s) number(ed) \_\_\_\_\_

**BID ACCEPTANCE PERIOD:** In compliance with the above, the undersigned agree, if this bid is accepted within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

**BIDDER'S NAME AND SIGNATURE:** Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one completed copy of all applicable pages that include the Jacket Number, Bid Price, Additional Rate, Discounts, Amendments, Bid Acceptance Period, and Bidder's Name and Signature, including signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, § 2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder \_\_\_\_\_  
(Contractor Name) (GPO State & Contractor's Code)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City – State – Zip Code)

By \_\_\_\_\_  
(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

\_\_\_\_\_  
(Person to be Contacted) (Telephone Number) (Email)

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**THIS SECTION FOR GPO USE ONLY**

Certified by: \_\_\_\_\_ Date: \_\_\_\_\_ Contracting Officer: \_\_\_\_\_ Date: \_\_\_\_\_  
(Initials) (Initials)

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Quantity	City	State	Zipcode
1	Augusta	GA	30904
1	Olney Hill	KY	40164
10	Louisville	KY	40206
25	Kalkaska	MI	49646
50	Alton	OH	44119
50	Capitola	CA	95010
50	Fremont	CA	94538
50	Richmond	VA	23248
50	Knoxville	TN	37919
50	Santa Barbara	CA	93110
50	Seattle	WA	98108
75	Battle Creek	MI	49617
75	Zanesville	OH	43701
100	Cincinnati	OH	45220
100	Clearlake	CA	95422
100	Corpus Christi	TX	78405
100	Grand Junction	CO	81501
100	Greenville	NC	27634
100	Harlingen	TX	78550
100	Laredo	TX	78041
100	Lexington	KY	40502
100	McAllen	TX	78501
100	Memlo Park	CA	94025
100	Minneapolis	MN	55417
100	Las Vegas	NV	89130
100	Providence	RI	02908
100	San Luis Obispo	CA	93401
100	Port Saint Lucie	FL	34986
100	Fayetteville	AR	72703
100	Youngstown	OH	44025
200	Albany	NY	12208
200	Rochester	PA	15074
200	St. Clairsville	OH	43950
200	Uniontown	PA	15401
200	Fayetteville	NC	28304
200	Livermore	CA	94550
200	Martinez	OH	44096
200	Wausau	WI	54403
200	Mattson	IL	61938
200	Palmira	FL	33177
200	Indianapolis	IN	46202
200	Washington	PA	15301
200	West Palm Beach	FL	33410
200	Greensburg	PA	15601
250	Chillicothe	OH	45601
250	Franklin	NC	28734
250	Hickory	NC	28602
250	Knoxville	TN	37919
250	Ravenna	OH	44266
250	Wichita	KS	67218
250	Rutherfordton	NC	28139
250	White City	OR	97503
300	Peoria	IL	61615
300	Decatur	IL	62522
300	Walla Walla	WA	99362
300	Wichita	KS	67218
300	Springfield	IL	62703
300	Leavenworth	KS	66048
300	Long Beach	CA	90822
300	Batavia	NY	14020
300	Madisonburg	FL	32068
400	Saginaw	MI	48602
400	Montgomery	AL	36109
400	Dayton	OH	45428
400	Georgetown	DE	19947
400	Warren	OH	44480
500	Asheville	NC	28805
500	Bakersfield	CA	93301
500	Brooksville	FL	34613
500	Ventura	CA	93003
500	Erie	PA	16504
500	Riverside	FL	33579
500	Tampa	FL	33612
500	Lakeland	FL	33811
500	Los Angeles	CA	90012
500	Marianna	FL	32446
500	New Philadelphia	OH	44663
500	New Port Richey	FL	34654
500	Indianapolis	IN	46202
500	San Jose	CA	95138
500	Santa Maria	CA	93454
500	St. Augustine	FL	32086
500	Butler	PA	16001
500	Pittsburgh	PA	15215
500	Buffalo	NY	14215
500	Zephyrhills	FL	33541
600	Rio Grande	NJ	8242
600	Lubbock	TX	79412
600	Mountain Home	TN	37684
600	Savannah	GA	31419
600	Leeds	MA	01053
600	Newington	CT	06111
600	Lakewood	WA	98493
600	Seattle	WA	98108
600	Madison	WI	53705
750	El Paso	TX	79906
750	Reno	NV	89502
800	Kansas City	MO	64128
800	Lyons	NI	07939
800	West Haven	CT	06516
1000	Albany	NY	12208
1000	Canandaigua	NY	14424
1000	Augusta	GA	30904
1000	Fargo	ND	58102
1000	Columbia	MO	65201
1000	Perryville	MO	21902
1000	Rochester	NY	14623
1000	North Hills	CA	91343
1000	Honolulu	HI	96819
1000	Palo Alto	CA	94304
1000	Los Angeles	CA	90073
1000	Wilkes-Barre	PA	18711
1500	North Little Rock	AR	72114
1500	Ann Arbor	MI	48105
1500	Pittsburgh	PA	15240
2000	Tampa	FL	33612
2000	Mountain Home	TN	37684
2000	Mountain Home	TN	37684
2000	Northport	NY	11768
2000	Des Moines	IA	50310
2000	Danville	IL	61832
2000	North Las Vegas	NV	89115
2500	Battle Creek	MI	49617
2500	Columbus	OH	43219
2500	Houston	TX	77030
2500	Omaha	NE	68105
2500	Orlando	FL	32803
3000	Baltimore	MD	21201
3000	Louisville	KY	40206
4000	Lebanon	PA	17042
4000	New Orleans	LA	70112
4000	St. Cloud	MN	56303
5000	Brooklyn	NY	11209
5000	Iowa City	IA	52242
5000	Prescott	AZ	86313
5000	Clark	AR	72949
5000	Biloxi	MS	39531
5000	Columbia	SC	29209
6000	Salisbury	NC	28144
7500	Altoona	PA	16602
8000	North Chicago	IL	60064
8000	Greenville	NC	27634
8000	Marehead City	NC	28557
8000	San Diego	CA	92161
9000	Lake City	FL	32025
100000	Gainesville	FL	32608
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