

Jacket: 677-021 R-1
Title: VBA PG 6.0
Agency: Department of Veteran's Affairs
Bid Opening: October 22, 2024 at 1:00 p.m. ET (Eastern Time)

Contractor Name	Bid	Terms		Discounted Total	AWARDED
Advantage Mailing LLC - Anaheim	\$129,535.68	0.5%	20 days	\$128,888.00	
Solo Printing LLC	\$135,988.00	0.25%	20 days	\$135,648.03	
McDonald & Eudy Printers Inc	\$140,497.00	1.0%	20 days	\$139,092.03	
			days	\$0.00	
			days	\$0.00	
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Specifications by CC
Reviewed by RW
Jacket: 677-021 Revision-1

R1: Revisions made due to change from Small Purchase to One-time bid, ship date, and page count

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

VBA PG 6.0

As requisitioned from the U.S. Government Publishing Office Northwest Team by the
Department of Veteran's Affairs

BID OPENING: Bids shall be opened virtually at **1:00 p.m. ET (Eastern Time) October 22, 2024** at the U.S. Government Publishing Office. All parties interested in attending the bid opening shall email bids@gpo.gov one (1) hour prior to the bid opening date and time to request a Microsoft Teams live stream link. This must be a separate email from the bid submission. The link will be emailed prior to the bid opening.

BID SUBMISSION: Bidders must submit email bids to bids@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time. The Jacket number and bid opening date must be specified in the subject line of the emailed bid submission. ***Bids received after 1:00 P.M., prevailing Washington, D.C. time, on the bid opening date specified above will not be considered for award.***

The Jacket 677-021 R-1 and bid opening date must be specified in the subject line of the emailed bid submission.

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following –

1. Illegibility of bid.
2. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
3. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
4. When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO's email server as the official time stamp for bid receipt at the specified location.

BIDDERS PLEASE NOTE: The GPO 910 "BID" Form is no longer required. Bidders are to fill out, sign/initial, as applicable page 9 of this solicitation. Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

WARRANTY: Contract Clause 15, "Warranty", of GPO Contract Terms (Publication 310.2, effective December 1, 1987 (Rev. 01-18)) is amended for the solicitation to the effect that the warranty period is EXTENDED from 120 days to one calendar year from the date the check is tendered as final payment. All other provisions remain the same.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to

perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Direct questions concerning these specifications to Chris Caviezel, ccaviezel@gpo.gov, or (206) 764-3727; or Felicia Buchko, fbuchko@gpo.gov, or 206-764-3763.

PRODUCT: 218 Pages, plus separate wrap around cover, perfect bound. Prints in 4-Color Process. Flood Gloss Varnishing or Aqueous Coating Required on Covers 1 and 4 only, including the spine.

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 09-02)).

Bidders please note updated:

GPO Contract Terms (GPO Publication 310.2) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/terms.pdf>.

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap.pdf>.

TITLE: VBA PG 6.0

QUALITY LEVEL: 3

QUANTITY: 29,000 Copies (Includes 125 Blue Label Random Copies) + 50 GPO QARC Copies.

TRIM SIZE: 8-1/2" x 11"

PAGES: 218 Text Pages + Wrap-Around Cover

SCHEDULE:

Print Ready Adobe Acrobat File will be made available by October 28, 2024 on the GPO file sharing site after award.

Ship all copies by **November 22, 2024**

FOB Destination.

SCOPE: These specifications cover the production of VBA PG 6.0; requiring such operations as presswork, and bindery.

SUBCONTRACTING: The predominant production function is the printing. This function may NOT be subcontracted. Contractors who subcontract this function will be declared non-responsible.

PRESSWORK:

Covers: 1 & 4 and spine print in 4-color process type and line matter with illustrations, type reversing and bleeds are uncommon. After printing, flood coat covers 1 & 4 and the spine with a clear, non-yellowing gloss varnish. Cover 2 and 3 are blank.

Text: Prints head to head in 4-color process type and line matter with illustrations and type reversing. Bleeds throughout.

MATERIAL FURNISHED By GOVERNMENT: A .zip file containing 3 Adobe Acrobat Files will be available to the awarded contractor on the GPO File Sharing site. Fonts are furnished, and all required bleeds are included. After award contractor is to contact Northwest Region Team at fbuchko@gpo.gov to arrange for receiving all production files.

One GPO Forms 892, 915, 917, 2686 and 2678.

One reproduction proof, Form 905 with labeling and marking specifications.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, must not print on finished product.

Prior to image processing, the contractor shall perform a basic preflight check of the furnished media and publishing files to assure correct output of the required reproduction image. If any errors, media damage, or data corruption that might interfere with proper file image processing are discovered during inspection by the contractor, work must be discontinued and further instructions should immediately be requested from the contract administrator, see below.

This preflight must identify any problem areas with digital file submission and must include but not be limited to missing or damaged fonts, damaged disks, missing bleeds, improper trim size, and improper color definition.

The Contractor is also responsible for creating or altering any necessary trapping, setting proper screen angles and frequency (unless indicated otherwise by the Government), and defining proper file output selection for the imaging device being used. All furnished files must be imaged as necessary to meet the assigned Quality Assurance Through Attributes Program (QATAP) level.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

PROOFS: Contractor to submit one 'Press Quality' PDF 'soft' proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

Email proofs to matthew.sigurdson@va.gov, fbuchko@gpo.gov and ccaviezel@gpo.gov. The subject line of this message shall be "Proofs for Jacket 677-021 R-1". Contractor must call Matthew Sigurdson at 202-461-5611 to confirm receipt.

Proofs will be withheld not more than 2 workdays from receipt by the Government to receipt in contractor's plant. Contractor must not print prior to receipt of an 'OK to print'.

CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13": "The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019."

Covers: JCP Code* L11, No. 1 Gloss-Coated Cover, Basis Size 20 X 26", Basis Weight 100 lbs.

Text: JCP Code* A60, Uncoated Text, Basis Size 25 X 38", Basis Weight 60 lbs.

NOTE: At the time of award; the contractor must provide their paper supplier's commitment as to the availability of adequate paper stock to complete this order.

BIDDERS, PLEASE NOTE: GPO has issued a new *Government Paper Specification Standards, No. 13*, dated September 2019. Prospective bidders should carefully read this publication as the applicable standards within become an integral part of this contract. The document is posted at <https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards> along with a list of major revisions.

MARGINS: Inadequate gripper margins; uncommon bleeds. Follow furnished electronic media.

BINDING: Perfect bind on the left 11" dimension, using Polyurethane Reactive (PUR) adhesive.

Hinge score approximately 3/16" from bind on front and back covers. Trim three sides. Perfect binding must withstand extensive handling by end user without damage to the binding or pages, without separating from the binding.

PACKING: Pack in suitable shipping containers. Please re-enforce packaging to prevent damage. Vendor must make every effort to comply with delivery notes/instructions listed in the file titled "v6.0 PG_7 October 2024".

LABELING AND MARKING (package and/or container label): Reproduce shipping container label from furnished repro, fill in appropriate blanks and attach to shipping containers/packages.

NOTE: MARK ALL CARTONS WITH THE FOLLOWING INFORMATION:

JOB TITLE: VBA PG 6.0

REQUISITION: 5-25003-023207

JACKET NO.: 677-021 R-1

QUANTITY:

NUMBER OF BOXES: EX. Box 1 of 4, Box 2 of 4....

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes -- Level III.
- (b) Finishing Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Approved Proofs/Electronic Media
P-10. Process Color Match	Electronic Media

DISTRIBUTION:

Schedules and other adjustments will be made in accordance with GPO Contract Terms. Caution should be used to safeguard all products should any delivery delays be imposed by the Government.

As a reminder, contractors must furnish contract compliance information required in accordance with GPO Contract Terms, Contract Clause 12: Notice of Compliance with Schedules.

Contractors should immediately contact your GPO contract administrator(s) and/or contracting officer(s) to identify impacted orders if any delay is anticipated, including temporarily closure of a production facility or the planned suspension of any services.

If you have any questions on a particular contract, please contact the Customer Services contract administrator and/or contracting officer for your contract (best method of communicating with them is via email). Office team e-mail addresses can be found at <https://www.gpo.gov/how-to-work-with-us/agency/services-for-agencies/procurement-services-team>

F.O.B. DESTINATION: (TO SHIP ON OR BEFORE November 22, 2024)

GPO Copies:

Deliver 50 "Quality Assurance Random Copies (QARC) to: US Government Publishing Office, Publishing Support Operations-Stop CSPS, Quality Control For Published Products, 732 N. Capitol Street NW, Washington, DC 20077-5496.

Mail/Ship the agency 29,000 copies to various VA departments as outlined in the attached distribution list ("v6.0 PG_7 October 2024"), via traceable small package third party carrier.

NOTE: All APO/FPO/DPO addresses must be mailed Priority Mail with the USPS. Make sure to include the Unit Number and box numbers if assigned. To prevent mail from entering foreign mail networks, do not include city or country names in the APO/FPO/DPO shipping addresses.

The excel file "v6.0 PG_7 October 2024" MUST be returned to matthew.sigurdson@va.gov and ccaviezel@gpo.gov with tracking numbers added upon shipment

Blue Label copies (125), see below, should be part of the Fort Belvoir Distribution quantity of 600.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into **125** sublots. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to certify that copies were selected as directed using GPO Form 917-

Certificate of Selection of Random Copies (located on GPO.gov). The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

These randomly selected copies must be packed separately and identified by a special label (GPO Form 2678- Departmental Random Copies (Blue Label) that must be printed on blue paper and affixed to each affected container. This form can be downloaded from GPO.gov.

A copy of the Purchase Order and a signed Certificate of Selection of Random Copies must be included.

NOTE:

All expenses incidental to returning materials, submitting proofs, and furnishing sample copies must be borne by the contractor.

Notify Matthew Sigurdson of the day that the product will ship: matthew.sigurdson@va.gov, cc: compliance@gpo.gov and ccaviezel@gpo.gov.

The subject line message is to be "Delivery Notice for Jacket 677-021 R-1". The notice must provide all applicable tracking numbers and shipping method. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

All expenses incidental to returning materials must be borne by the contractor.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

OFFERS: Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional 1,000 copies.

The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

Send your bid to: bids@gpo.gov

Mark your bid sheet with the Jacket number, 677-021 R-1, and your complete return address.

Late bids will not be considered.

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

AMENDMENT(S): Bidders hereby acknowledges amendment(s) ____.

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agrees, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one completed copy of all applicable pages that include the Jacket Number, Bid Price, Additional Rate, Discounts, Amendments, Bid Acceptance Period, and Bidder's Name and Signature. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, §2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Jacket 677-021 R-1

Bid Price: \$ _____

Add'l Rate: \$ _____ per 1,000

Bidder

(Contractor Name)

(GPO Contractor's Code)

(Street Address)

(City – State – Zip Code)

By _____

(Printed Name, Signature, and Title of Person Authorized to Sign this Bid)

(Date)

(Person to be Contacted)

(Telephone Number)

(Email)

FOR GPO USE ONLY

Contracting Officer Review _____ Date _____ Certifier _____ Date _____

STV	region	locationName	contactName	contactPhone	contactEmail	addressLine1	addressLine2	addressLine3	city	stateProvince	zipPostalCode	country	notes
600	01	Fort Belvoir	Brandon Scott	571-461-8606	brandon.scott@vaatap.callerys.com	TAP Office - Barden Education Center	ATTN: VA Benefits Advisor	8625 Barden Road, Bldg 1017, Room 110	Fort Belvoir	VA	12060	United States	
50	01	Fort Drum	Joe Reinburren	571-461-8642	joseph.reinburren@vaatap.callerys.com	Clark Hall Soldier for Life	ATTN: VA Benefits Advisor Joe Reinburren	10720 Mount Belvedere Blvd, Room B-4	Fort Drum	NY	13602	United States	If shipping by freight, truck needs to have lift gate. We do not have loading docks. Deliver gathered material to the Southwest entrance off of Enclosing Freeway Drive
943	01	Fort George G Meade - USA	William "Bill" Fitzgerald	571-461-8558	william.fitzgerald@vaatap.callerys.com	Transition Assistance Program (TAP)	ATTN: VA Benefits Advisor	4550 Parade Field Lane, Room 303	Fort Meade	MD	20755	USA	USPS has had problems with deliveries. USPS / FedEx preferred. Call before attempting delivery 571-461-8558
540	01	Hancom AFB	Al Yee	571-461-8577	al.yee@vaatap.callerys.com	Hancom Airman & Family Readiness Center	ATTN: VA Benefits Advisor	10 Kirkland St., Bldg 1240, Rm 410	Hancom AFB	MA	01731	United States	
100	01	JB Anacostia - Bolling				Military & Family Readiness Center	ATTN: VA Benefits Advisor	118 Brookley Ave, Bldg 13, Rm 300	Washington	DC	20032	USA	Packages can be left with TAP office staff. INCLEMENT WEATHER: http://www.usps.com/gp/notify-data-overnight/know-dismissal-procedures/current-status/ DO NOT SHIP USPS - THE PACKAGES GET LOST!!!! USE UPS, FEDEX, ETC
175	01	JB Andrews	Vonae Blackett	571-216-6326	vonae.blackett@vaatap.callerys.com	JB Andrews Military & Family Support Center	ATTN: VA Benefits Advisor	Manorah Dr, Bldg 1191	Joint Base Andrews	MD	20762	USA	
370	01	JBLE - Fort Eustis	Wahase Burnett	571-461-8573	wahase.burnett.ctr@vaatap.callerys.com	Soldier For Life - Transition Assistance Program	ATTN: VA Benefits Advisor	705 Washington Blvd, Suite 71A	Fort Eustis	Virginia	23604	United States	
300	01	JBLE - Langley AFB	Amy Baker	571-461-8704	amy.baker@vaatap.callerys.com	(JBLE) Langley AFB Airman & Family Readiness Center	ATTN: VA Benefits Advisor	45 Neely Ave, Bldg 15, Suite 100	Langley AFB	Virginia	23665	USA	Must bring box truck or smaller as an 18 wheeler cannot navigate this building. Please allow front desk clerks to sign for packages addressed to VA Benefits advisors. Physical, mailing, and shipping addresses are all the same
470	01	JBMLC - Fort Dix	Lester Rodriguez	571-461-8702	lester.rodriguez@vaatap.callerys.com	LTC Florence MacDonould Hall - SFL TAP Office	ATTN: VA Benefits Advisor - Lester Rodriguez	5418 Delaware Avenue, Building 5418, Room 118	Fort Dix, NJ	NJ	08640	USA	TAP office staff have permission to sign for package. USPS cannot be used, please call FedEx or UPS instead
475	01	JBMLC - Fort Myer	Niki Hoy	571-461-8811	niki.hoy@vaatap.callerys.com	Transition Assistance Program	ATTN: VA Benefits Advisor	232 Maxwell Rd bldg 404	Fort Myer	VA	22211	USA	TAP building
2755	01	NSA Norfolk	Phillip Pittwer	571-461-8722	phillip.pittwer@vaatap.callerys.com	Navv Fleet & Family center	ATTN: VA Benefits Advisor (Phillip Pittwer)	1327 West C Street, Bldg US9	Norfolk	Virginia	23511	U.S.	Use FedEx or UPS only. Amazon and USPS would not be able to deliver to this site. Truck with lift gate required if a substantial amount of supplies or books. All shipments must be placed on a pallet
225	02	Fort Eberhart	Melissa Abrams	(571) 461-8473	Melissa.Abrams.CTR@VATAP.CAUSRESVS.com	SFL TAP	ATTN: VA Benefits Advisor Melissa Abrams	305 8th Ave, Bldg 13800	FORT GORDON	GA	30905	USA	
500	02	Fort Liberty	Kath Johnson	571-461-8483	kath.johnson.ctr@vaatap.callerys.com	Fort Liberty	ATTN: VA Benefits Advisor Kath Johnson	8064 - 4359 Normandy Dr, Suite 113	Payetteville	NC	28350	USA	
550	02	Fort Stewart	Jeffrey Barnes	571-461-8487	jeffrey.barnes.ctr@vaatap.callerys.com	SFL TAP VARS (Garrison)	ATTN: VA Benefits Advisor Jeffrey Barnes	612 William W Wilson Ave, Rm 203	Fort Stewart	GA	31314	USA	
135	02	IRC - Charleston AFB	Will Jackson	571-461-8865	william.jackson.ctr@vaatap.callerys.com	Charleston AFB	ATTN: VA Benefits Advisor Will Jackson	104 E Simpson St., Bldg 500	Charleston AFB	SC	29404	USA	
100	02	IRC - VADS Charleston	Jon France	571-461-8852	jon.france.ctr@vaatap.callerys.com	New Weapons Station, Joint Base Charleston	ATTN: VA Benefits Advisor	1000 Portland Access Road, Bldg 802, Rm 1009	Joint Base	SC	29405	USA	
505	02	MCAS Cherry Point	Geoff Casey	571-461-8626	Geoff.Casey.ctr@vaatap.callerys.com	MCAS Cherry Point	ATTN: VA Benefits Advisor Geoff Casey	4435 S Ct, Rm 213	Cherry Point	NC	28513	USA	FOR PS Delivery Room 213
500	02	MCAS New River	Frank "Chris" Hazelton	571-461-8823	Frank.hazelton.ctr@vaatap.callerys.com	MCAS New River Transition Readiness Branch	ATTN: VA Benefits Advisor	800 Longport St, Bldg 450, Rm 110	Jacksonville	NC	28540	USA	USPS does not deliver to this address.
250	02	Scott Theelston	Scott Theelston	571-461-8667	scott.theelston.ctr@vaatap.callerys.com	John A. Theelston Education Center	ATTN: VA Benefits Advisor Scott Theelston	815 South St, Rm 249	Camp Lejeune	NC	28547	USA	
100	02	Robins AFB	Charles Johnson	571-461-8843	charles.johnson.ctr@vaatap.callerys.com	Military Family Readiness Center	ATTN: VA Benefits Advisor Charles Johnson	72559 Street	Robins AFB	GA	31808	USA	
01	02	Arnold Dunning	Arnold Dunning	571-461-8814	arnold.dunning.ctr@vaatap.callerys.com	Education Center	ATTN: VA Benefits Advisor Arnold Dunning	801 Kennedy Ave, Rm 1155	Arnold AFB	TX	71111	USA	
000	03	EGlin AFB	Michl Culbertson	571-461-8730	micah.culbertson.ctr@vaatap.callerys.com	Education Center	ATTN: VA Benefits Advisor	200 West O Ave, Bldg 215, Rm 100	EGlin AFB	FL	42142	USA	No loading dock
900	03	Fort Campbell	Cynthia Allen	571-461-8560	cynthia.allen.ctr@vaatap.callerys.com	Fort Campbell Transition Assistance Program	ATTN: VA Benefits Advisor Cynthia Allen	5661 Kreswing Light Blvd	Fort Campbell	KY	42243	USA	
200	03	Fort Carson	Derick Brock	571-461-8920	derick.brock.ctr@vaatap.callerys.com	Education Center	ATTN: VA Benefits Advisor Derick Brock	7440 Colorado Ave, Bldg 665, Rm 219	Fort Carson	LA	71409	USA	
270	03	Fort Knox	Dan Hagg	502-244-8058	danny.hagg.ctr@vaatap.callerys.com	Graham Hall Annex	ATTN: VA Benefits Advisor Dan Hagg	26 Pershing Drive, Bldg 1379	Fort Knox	KY	40521	US	USPS Fed Ex will deliver here. USPS will not.
01	03	Fort Novosel	Taylor Warren	136-601-2064	taylor.warren.ctr@vaatap.callerys.com	Taylor Warren Center	ATTN: VA Benefits Advisor Taylor Warren	2118 Elm Ave Bldg 1700 Room 380	Fort Novosel	MT	16102	USA	FED Ex has delivered to our location.
240	03	Keesler AFB	Kevin Smith	571-461-8884	kevin.smith.ctr@vaatap.callerys.com	Military & Family Readiness Center	ATTN: VA Benefits Advisor Kevin Smith	500 Fisher Street, Rm 229	Blount	MS	39124	USA	
110	03	Little Rock AFB	Chris Willingham	571-461-8432	chris.willingham.ctr@vaatap.callerys.com	Military & Family Readiness Center	ATTN: VA Benefits Advisor Chris Willingham	940 Arnold Drive	Little Rock Air Force Base	AR	72099	USA	
457	03	MacDill AFB	Lathawn Merceron	813-228-8595	lathawn.merceron.ctr@vaatap.callerys.com	Military & Family Readiness Center	ATTN: VA Benefits Advisor Lathawn Merceron	8104 Center St, Bldg 58, Rm 104	MacDill AFB	FL	33611	USA	
580	03	NAS Jacksonville	Nicholas Walker	571-461-8679	nicholas.walker.ctr@vaatap.callerys.com	Navv Fleet & Family center	ATTN: VA Benefits Advisor Nicholas Walker	27 Ranger St, Bldg 27	MacDill AFB	FL	32212	USA	No loading dock, lift gate truck needed. Delivery inside
110	04	Buckley FSB	Tyronne Groce	(571) 461-8508	tyronne.groce.CTR@vaatap.callerys.com	Airman and Family Readiness Center	ATTN: VA Benefits Advisor (Tyronne Groce)	18401 E A Basin Ave, Bldg 606, Room 105A	Buckley AFB	Colorado	80011	USA	Office is right behind the main auditorium
750	04	Fort Carson	James Springhouse	571-444-2335	james.springhouse.ctr@vaatap.callerys.com	Transition Assistance Program	ATTN: VA Benefits Advisor (James Springhouse)	15215 Dils St, Bldg 1218, Room 311	Fort Carson	CO	80913-3036	USA	
140	04	Fort Carson	Tony Edwards	571-461-8886	tony.edwards.ctr@vaatap.callerys.com	Soldier for Life - Transition Assistance Program	ATTN: VA Benefits Advisor (Tony Edwards)	140 Redwood Ave, Bldg 475, Room 1108, Office 108	Fort Carson	CO	80547	USA	
940	04	Fort Riley	Amy Davis	571-461-8854	amy.davis.ctr@vaatap.callerys.com	Soldier for Life / Transition Assistance Program	ATTN: VA Benefits Advisor (Amy Davis)	212 Center Ave, Room 218	Fort Riley	KS	66442	USA	
24	04	Minot AFB	Gianna Broadbent	571-461-8399	gianna.broadbent.ctr@vaatap.callerys.com	Military & Family Readiness Center	ATTN: VA Benefits Advisor (Gianna Broadbent)	235 Freelandway Plaza	Minot AFB	ND	58704	USA	
262	04	NS Great Lakes	Bill Holloway	571-461-8804	bill.holloway.ctr@vaatap.callerys.com	Navv Fleet & Family center	ATTN: VA Benefits Advisor (Bill Holloway)	2221 MacDonough St, Bldg 617, Room 122	Great Lakes	MI	60088	USA	
110	04	Offutt AFB	Kath Palmer	571-461-8904	kath.palmer.ctr@vaatap.callerys.com	MILITARY AND FAMILY READINESS CENTER	VA Benefits Advisor (Kath Palmer)	705 Nelson Drive, Bldg 235, Room 236	Offutt AFB	NE	68113	USA	
140	04	Peterson FSB	Rebecca Morelock	571-461-8472	rebecca.morelock.ctr@vaatap.callerys.com	MILITARY AND FAMILY READINESS CENTER	ATTN: VA Benefits Advisor (Rebecca Morelock)	115 Sower St, Bldg 155, Suite 15A2	Peterson FSB	NE	68919	USA	
140	04	Scott AFB	Sean Isaac	571-461-8901	sean.isaac.ctr@vaatap.callerys.com	Airman and Family Readiness Center	ATTN: VA Benefits Advisor (Sean Isaac)	404 W. Martin St, Bldg 1650	Scott AFB	IL	62235	USA	
04	04	US Air Force Academy	Michael Reddish	571-461-8518	michael.reddish.ctr@vaatap.callerys.com	Military & Family Readiness Center	ATTN: VA Benefits Advisor (Mike Reddish)	6148 West St, Bldg 100	USAF Academy	CO	80860	USA	Same as Mailing Address.
80	05	Cannon AFB	Eric Brohm	571-461-8527	eric.brohm.ctr@vaatap.callerys.com	MILITARY AND FAMILY READINESS CENTER	ATTN: VA Benefits Advisor (Eric Brohm)	311 DL INGRAM AVE, BLDG 1431, ROOM A11A	CANNON AFB	NM	88103	USA	Alternate: TAP Manager
152	05	Davis-Monthan AFB	Brenda Price	571-461-8537	brenda.price.ctr@vaatap.callerys.com	Airman & Family Readiness Center	ATTN: VA Benefits Advisor (Brenda Price)	51555 E GRANITE ST, BLDG 2441 RM 306	DAVIS-MONTHAN AFB	AZ	85707	USA	Schedule Hardware 571-904-3467
132	05	Dyess AFB	Sarah Nauman	571-461-8629	sarah.nauman.ctr@vaatap.callerys.com	MILITARY AND FAMILY READINESS CENTER	ATTN: VA Benefits Advisor (Sarah Nauman)	382 AVENUE D, BLDG 7215	DYESS AFB	TX	76607	USA	Alternate: Mark McPherson 571-461-8889
534	05	Fort Bliss	Ronnie Ferrell	571-461-8607	ronnie.ferrell.ctr@vaatap.callerys.com	Transition Assistance Program Center	ATTN: VA Benefits Advisor (Ronnie Ferrell)	503 PERSHING RD BLDG 503	FORT BLISS	TX	79916	USA	Alternate: TAP Manager
940	05	Fort Cavazos	Byron Stokely	571-859-0948	byron.stokely.ctr@vaatap.callerys.com	Transition Assistance Program Center	ATTN: VA Benefits Advisor (Byron Stokely)	36000 SHEDMAKER LN BLDG 36000 RM 2016	FORT CAVAZOS	TX	76544	USA	Please call Ronnie Ferrell before delivery. We will need a lift gate on the truck, a pallet jack and two delivery people to roll it off to the basement. It is a steep downhill ramp leading to the basement.
143	05	Fort Cavazos (North)	Cary Gooden	571-461-8572	cary.gooden.ctr@vaatap.callerys.com	Transition Assistance Program Center	ATTN: VA Benefits Advisor (Cary Gooden)	36000 SHEDMAKER LN BLDG 36000 RM 02031	FORT CAVAZOS	TX	76544	USA	Alternate: Corina Garcia/ 571-461-8924
349	05	Fort Sill	Chad Jones	571-461-8652	chad.jones.ctr@vaatap.callerys.com	TAP Training Complex	ATTN: VA Benefits Advisor (Chad Jones)	2502 RINGGOLD RD BLDG 2502	FORT SILL	OK	73404	USA	Alternate: Mike Crocker/ 571-461-8723
541	05	JBSA - Fort Sam Houston	Jeffrey Walton	571-461-8713	jeffrey.walton.ctr@vaatap.callerys.com	Transition Assistance Program	ATTN: VA Benefits Advisor (Jeffrey Walton)	3931 OCHO BARREAS BLDG 3639	FORT SAM HOUSTON	TX	78259	USA	Alternate: Leta Durbin/ 571-461-8658
138	05	JBSA - Lackland AFB	Rick Sandow	571-461-8731	erique.sandow.ctr@vaatap.callerys.com	Education Building Lackland AFB	ATTN: VA Benefits Advisor (Erique "Rick" Sandow)	1550 WURTMITSST ST BLDG 5725 RM 207	SAN ANTONIO	TX	78236	USA	Call Rick first to verify what door to deliver at. Elevator is not functional. Driver needs pallet jack to move items to second story
218	05	JBSA - Randolph AFB	Robert Stitham	571-461-8547	rob.stitham.ctr@vaatap.callerys.com	MILITARY AND FAMILY READINESS CENTER	ATTN: VA Benefits Advisor (Rob Stitham)	555 F ST W BLDG 693	RANDOLPH AFB	TX	78150	USA	Alternate: Mike Robison/ 571-461-8732
80	05	Kirtland AFB	Austin Walker	571-461-8919	austin.walker.ctr@vaatap.callerys.com	Airman and Family Readiness Center	ATTN: VA Benefits Advisor (Austin Walker)	1441 4TH STREET E BLDG 2045 SUITE 126	KIRTLAND AFB	NM	87117	USA	Alternate: Thomas Borne/ 505-851-6842
120	05	Lake AFB	Walter Rose	571-461-8571	walter.rose.ctr@vaatap.callerys.com	MILITARY AND FAMILY READINESS CENTER	ATTN: VA Benefits Advisor (Walter Rose)	720 E 117TH AND BLDG 1113	LAKE AFB	CA	91309	USA	Alternate: Jonnae a Minor/ 621-856-6842
126	05	Travis AFB	Joseph Butler	571-461-8580	joseph.butler.ctr@vaatap.callerys.com	Airman and Family Readiness Center	ATTN: VA Benefits Advisor (Joseph Butler)	0000 ANDRUS ST	TRAVIS AFB	OK	73145	USA	Alternate: Dana Rowland/ 405-238-2247
168	06	Fannin AFB	Gerri Schuler	571-461-8848	gerri.schuler.ctr@vaatap.callerys.com	Education & Training Center	ATTN: VA Benefits Advisor (Gerri Schuler)	6 W CATTLE ST, C113 288	FANNIN AFB	GA	30912-8532	USA	Alternate: Leahy Olson 505-247-2446
240	06	HFB AFB	Laura Logan	571-344-9957	laura.logan@vaatap.callerys.com	Military & Family Readiness Center	ATTN: VA Benefits Advisor (Laura Logan)	98371 AV, Bldg 150	HFB AFB	UT	84056-5016	USA	Alternate: Jerrl Bachman 571-461-8733 or 801-773-1380
440	06	JB Pearl Harbor - Hickam	Brian Donnelly	571-461-8983	brian.donnelly@vaatap.callerys.com	Military & Family Support Center	ATTN: VA Benefits Advisor (Brian Donnelly)	4827 BOUGAINVILLE DR, Rm 219	HONOLULU	HI	96818-3174	USA	Alternate: Corin Capella / 571-461-8617 or 808-474-0031
285	06	JB - Fort Richardson	Mike Wilson	703-380-8819	Michael.Wilson@vaatap.callerys.com	JBEC Transition Assistance Program	ATTN: VA Benefits Advisor (Mike Wilson)	400 RICHARDSON DR, BLDG 80L, STE 830	JBEC	AK	99505	USA	Shipments need to be delivered to third floor using elevator
1090	06	ILM - Fort Lewis	Hughie Webb	571-461-8853	hughie.webb@vaatap.callerys.com	Joint Base Lewis McChord TAP Center	ATTN: VA Benefits Advisor (Hughie Webb)	6131 DIVISION DR, BLDG 11577	JOINT BASE LEWIS MCMCHORD	WA	98433	USA	Alternate: Jeff Kanyuk / 571-461-8551
24	06	NAS JMWB Island	Michael Summers	571-461-8518	michael.summers@vaatap.callerys.com	Fleet & Family Readiness Center	ATTN: VA Benefits Advisor (Mike Summers)	NORTHWEST, 3525 LINCOLN ST, BLDG 2556, RM 155A	JOE HARBOR	WA	98270-0001	USA	Alternate: Kenny Rames / 571-561-8869
300	06	NK - Bangor	Tina Heins	571-461-8916	timothy.heins@vaatap.callerys.com	Fleet & Family Support Center	ATTN: VA Benefits Advisor (Tina Heins)	2901 BARRETT ST, BLDG 2901	SILVERDALE	WA	98135-2905	USA	TALGATE RT REQUIRED
125	07	Beale AFB	Cesar Macher	530-534-2628	Cesar.Macher@vaatap.callerys.com	Military & Family Readiness Center	ATTN: VA Benefits Advisor (Cesar Macher)	17800 S ST, BLDG 2179	BEALE AFB	CA	95909	USA	Alternate: Chris Eggen/ 571-461-8729
270	07	Fort Irwin	Martha White Agbenu	571-461-8727	martha.whiteagbenu@vaatap.callerys.com	ARMY TRANSITION ASSISTANCE PROGRAM	ATTN: VA Benefits Advisor (Martha White Agbenu)	PRIME STREET & AVE E/F, BLDG 312, ROOM 132	FORT IRWIN	CA	92510	USA	Alternate: Theresa Barnes 330-634-3883
225	07	MAGTCF Twentynine Palms	Rebecca French	571-461-8563	rebecca.french@vaatap.callerys.com	CAREER RESOURCE OFFICE	ATTN: VA Benefits Advisor (Rebecca French)	1536 7TH ST, BLDG 1526	TWENTYNINE PALMS	CA	92278	USA	ATTN: VA Benefits Advisor (Rebecca French)
400	07	MCAS Miramar	Will Dick	571-461-8474	william.dick@vaatap.callerys.com	THE HUB	ATTN: VA Benefits Advisor (Will Dick)	45-802 MIRAMAR HWY, BLDG 5305, RM 119	SAN DIEGO	CA	92145	USA	Alternate: Pete Salgado/ 771-461-8705
1905	07	MCB Camp Pendleton	DAVID DICKENS	571-461-8474	david.dickens@vaatap.callerys.com	MCCS PROPERTY WAREHOUSE	ATTN: VA Benefits Advisor (David Dickens)	BLDG 2261, VANDEGRIFT BLVD	CAMP PENDLETON	CA	92046	USA	Lift gate on shipping trucks required. Alternate: Carlos Garcia/571-461-8721
354	07	NAS Lemoore	Dave Perez	571-409-1520	david.perez@vaatap.callerys.com	TRANSITION CENTER	ATTN: VA Benefits Advisor (David Perez)	824 HANCOCK CIRCLE, RM 107	LEMOORE	CA	93246	USA	Lift gate on shipping trucks required. Alternate: Carlos Garcia/571-461-8721
243	07	NAS Ventura County	Rian Castellanos	571-461-8626	rian.castellanos.ctr@vaatap.callerys.com	FLIGHT & FAMILY SERVICE CENTER	ATTN: VA Benefits Advisor (Rian Castellanos)	2600 DODSON ST, BLDG 1189	FORT VILHJELM	CA	93464	USA	Lift gate on shipping trucks required. Alternate: Carlos Garcia/571-461-8721
300	07	Nellis AFB	Cher Deberneth	571-461-8688	cher.deberneth@vaatap.callerys.com	MTRC	ATTN: VA Benefits Advisor (Cher Deberneth)	4111 NORTH WASHINGTON BLVD, BLDG 312, ST 102	NELLIS AFB	NV	89101	United States	Lift gate on shipping trucks required. Alternate: Carlos Garcia/571-461-8721
380	07	Travis AFB	Felix Ingram	571-461-8882	felix.ingram@vaatap.callerys.com	MILITARY AND FAMILY READINESS CENTER	ATTN: VA Benefits Advisor (Felix Ingram)	351 TRAVIS AVE, Bldg 660	TRAVIS AFB	CA	94535	USA	Lift gate on shipping trucks required. Alternate: Kenny Rowley/571-461-8902
60	08	NS Rota	Kristine Delhoux	+34 95682212	kristine.delhoux.ctr@vaatap.callerys.com	Fleet & Family Support Center	ATTN: TAP VA BENEFITS ADVISOR	PCS 813 BOX 57	FPO	AE	09645	United Kingdom	
40	08	RAF Lakenheath	Laura Lozano	124-226-1209	laura.lozano.ctr@vaatap.callerys.com	Transition Assistance Program	ATTN: VA Benefits Advisor	MTRC, RAF Lakenheath, Unit 5187 Bldg, 950 48 F55/F59R	AFPO	AE	09416	United Kingdom	
30	08	RAF Mildenhall	Nelson Arnold	0309-314-238-6643	nelson.arnold@us.af.mil	Unit 1575/514	ATTN: VA Benefits Advisor	Unit 1575/514	AFPO	AE	09419	United Kingdom	
30	08	Spangdahlem AB	Dana Reynolds	+49 05056-61-4422	dana.reynolds.LtJrnl.d.mil	52 F55/F59	ATTN: VA Benefits Advisor	Unit 320 Box 80	AFPO	AE	09421	United States	
30	08	USAF Benda - Wiesbaden	Emmale Dowe	+49 9645-70-598-4453	emmale.dowe.ctr@vaatap.callerys.com	Unit 1575/514							