

Jacket: 670-764
Title: ITIN Program Laser Roll Paper
Agency: Department of Treasury/Internal Revenue Service (IRS)
Bid Opening: February 4, 2019 at 2:00PM PST

Contractor Name	Bid	Terms		Discounted Total
RR Donnelley (Quakertown Plant)	\$155,584.30		30 days	\$155,584.30
Tidewater Direct LLC	\$165,563.00	2.0%	20 days	\$162,251.74
KDM Products	\$261,200.00	2.0%	20 days	\$255,976.00

Jacket 670-764
Specifications by SC

U.S. GOVERNMENT PUBLISHING OFFICE
Benicia, CA

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS
For the Procurement of

ITIN Program Laser Roll Paper

as requisitioned from the U.S. Government Publishing Office (GPO) by the
Department of the Treasury/Internal Revenue Service (IRS)

BID DUE: Bid shall be publicly opened at 2:00PM, prevailing San Francisco, CA time, on **February 4, 2019**.

The bid may be submitted directly to the GPO via facsimile machine: See Page 2.

For information of a technical nature call Ms. Scoti Cox at (707) 748-1970, ext. 2. (No collect calls.)

SPECIAL ATTENTION IS DIRECTED TO THE FOLLOWING ITEMS:

Bid is submitted based upon delivery f.o.b. contractor's city. IRS will furnish a Government Bill of Lading (GBL) for shipment. Do not include any shipping charges in your submitted bid. The weight of the shipment **MUST** be furnished to IRS prior to issuance of the GBL. (See Page 10).

This product requires "**Security Handling**". See Pages 3 and 4.

Partial deliveries are required and the balance due by May 3, 2019.

*1st Partial Delivery: 40 rolls on or before March 15, 2019.

*2nd Partial Delivery: 40 rolls on or before April 5, 2019.

*Balance of 20 rolls on or before May 3, 2019.

Prior-to-Production Sample roll is required. See Page 7.

BIDDERS, PLEASE NOTE: GPO has issued a new GPO Publication 310.2, GPO Contract Terms – Solicitation Provisions, Supplemental Specifications and Contract Clauses (Rev 1-18). Prospective bidders should carefully read this publication as that applicable terms within become an integral part of this contract. The document is posted at <https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards> along with a list of major revisions.

The GPO 910 Bid Form is no longer required. Bidders are to fill out, sign/initial and return pages 12 and 13.

SECTION 1. - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (Pub. 310.2), effective December 1, 1987 (Rev. 01-18) and GPO Contract Terms Quality Assurance Through Attributes Program (GPO Pub. 310.1), effective May 1979 (Rev. 08-02).

DOING BUSINESS WITH THE GPO: Contractors wishing to do business with the GPO are referred to the GPO web site <http://www.gpo.gov/business/index.html>, where one can register as a GPO contractor using the ‘**GPO Contractor Connection**’ link in accordance with the furnished instructions on that page.

NOTE: Prospective as well as existing GPO contractors are to note that, as of 1/1/08, all contractors seeking to do business with the GPO must first complete and thereafter maintain the accuracy of its GPO Contractor Connection registration with the following mandatory taxpayer information boxes: “EIN/TIN #” (Employer Identification Number or Taxpayer Identification Number); “Subject to Backup Withholding” (See Form W-9, Request for Taxpayer Identification Number and Certification); and, “Current W-9 Request” (See Form W-9). The GPO will withhold payment of any invoices for work completed by any contractor who fails to provide these tax data in GPO Contractor Connection. Such invoices will be declared ineligible for payment until all requirements for payment, including providing these tax data in GPO Contractor Connection, have been satisfied.

CONTRACTING METHOD: Contract bidders are required to submit a sealed bid or a facsimile bid (‘SEE FACSIMILE BIDS’). This contract will be awarded in accordance with the U.S. Government Publishing Office Printing Procurement Regulation (PPR GPO Publication 305.3, (Rev. 2-11), Chapter VII, Section I.

Send bid to: U.S. Government Publishing Office, 536 Stone Road, Suite I, Benicia, CA 94510
M/F: Formal Bid Jacket 670-764.

FACSIMILE BIDS: Facsimile bid is permitted.

- (a) Definition. “Facsimile offer,” as used in this solicitation, means, a bid, modification of a bid, or withdrawal of a bid that is transmitted to and received by the Government via electronic equipment that communicates and reproduces both printed and handwritten material.
- (b) Respondent must submit facsimile offer as responses to this solicitation. These responses must arrive at the place and the time specified in the solicitation.
- (c) Facsimile offers that fail to furnish required representations or information or that rejects any of the terms, conditions, and provisions of the solicitation will be excluded from consideration.
- (d) Facsimile offers must contain the required signatures.
- (e) The Government reserves the right to make award solely on the facsimile offer. However, respondent agrees to promptly submit the complete original signed bid.
- (f) Submit facsimile offer to (707) 748-1981, one bid per facsimile.
- (g) If the respondent chooses to transmit a facsimile offer, the Government will not be responsible for any failure attributable to the transmission or receipt of the facsimile offer including, but not limited to, the following:
 - (1) Receipt or garbled or incomplete bid.
 - (2) Availability or condition of the receiving facsimile equipment.
 - (3) Incompatibility between the sending and receiving equipment.
 - (4) Delay in transmission or receipt of bid.

- (5) Failure of the bidder to properly identify the bid.
- (6) Illegibility of bid.
- (7) Security of bid data.

PRE-AWARD SURVEY: In order to determine the responsibility of the contractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

PREDOMINANT FUNCTION: The predominant function for this procurement is the printing of the forms.

SUBCONTRACTING: Subcontracting is **NOT** allowed.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes - Quality Level 4
- (b) Finishing Attributes - Quality Level 4

Inspection Levels from ANSI/ASQC Z1.4 (MIL-STD 105):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Ok Pre-Production Samples
P-8. Halftone Match (Single and Double Impression)	Ok Pre-Production Samples
P-9. Solid and Screen Tint Color Match	Ok Pre-Production Samples
P-10. Process Color Match	Ok Pre-Production Samples

SECURITY CLAUSE:

Safeguards: Contractor is required to implement security measures to ensure security handling of all materials and prevent unauthorized access. All waste materials, printing plates and overages are to be accounted for and destroyed beyond recognition. All shipping or mailing of material is to be accomplished by traceable means. **No quantity variations are allowed.**

Security Controls: To ensure the contractor's facility can provide the necessary controls to safeguard security material, a tour of the facility may be conducted by IRS Security personnel. The review of the facility may include, by not limited to the following:

1. Physical security controls,
2. Protection of data recorded on magnetic media,
3. Protection of data recorded on hard copy media,
4. Identification and authentication controls,
5. System accountability controls,
6. Protection of residual data,
7. Back up procedures,
8. Fire detention and annunciation,
9. Contingency plans, and
10. Personnel security.

Contractor will be required to make reasonable changes to their facility and/or procedures to properly safeguard security material if necessary. If requirements are not met, security material can be procured from other sources. GPO must be notified of any changes.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html> .

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process, refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/finance/index.htm>.

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at <http://www.gpo.gov/pdfs/vendors/contractdisputes.pdf>.

WARNING: Proper control and handling must be maintained at all times to prevent any information or materials required to produce the product ordered under these specifications from falling into unauthorized hands. Unless otherwise indicated herein, all extra copies, materials, waste, etc., must be destroyed.

SECTION 2. - SPECIFICATIONS

TITLE: ITIN Program Laser Roll Paper

QUANTITY: 100 Rolls (80,000 Sheets per Roll, 8,000,000 Forms)

TRIM SIZE: 8-1/2 x 11"

FORM NUMBER: IRS Form 9844 (Rev. 7-2005); Catalog 22337C

GOVERNMENT TO FURNISH: The purchase order and digital files will be emailed to the contractor after award.

One PDF file of IRS Form 9844.

One manuscript copy of IRS Form.

IRS Form 6153 "Carton Shipping Label".

IRS Document 12321-LR "IRS Pallet Specifications Laser Roll Paper Program".

Bills of Lading for Bulk Shipments.

Printing Media will be provided to contractor in Portal Document Format (PDF), generated from Adobe Acrobat 8.0 or later (backward compatible to Adobe Acrobat 5.0), as a composite file (with all fonts embedded at the PDF level. DO NOT UNEMBED FONTS.

Upon completion of the order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on a CD-R disc, labeled with the: Production Date, Product Title, GPO Jacket No, ordering agency's Requisition No. and contractor's name. With the exception of Adobe Acrobat Portable Document Format (PDF) files, the contractor may not return PostScript files or any proprietary file formats different than those supplied as digital deliverables without expressed permission by the Government.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

Contractor is required to have Internet access, provided through their Internet Service Provider (ISP) with email and a web browser equivalent to Internet Explorer 6.0 or Netscape 4.0.

Contractor is required to have Adobe Acrobat 7.0 Professional (or more recent) software (not Adobe Reader) and the capability to receive and open file attachments compressed into a WinZIP (.zip) file format. The contractor must furnish all e-mail addresses for the DHS to e-mail all electronic files, in order to avoid any lapse in service, at time of award.

Contractor is required to output from furnished digital files at highest resolution.

Basic Check of Furnished Electronic Media and Files: Prior to image processing, the contractor is responsible for checking all furnished electronic media files to insure that such files correctly generate for printing. The contractor must supply necessary trapping. Output must be generated on high resolution image processors. If any errors, media damage, or data corruption that might interfere with proper file imaging are discovered during inspection by the contractor, contact Lavenia Brown at (202) 317-5880 or Lavenia.Brown@irs.gov for new files.

NOTE: Electronic files received in unusable condition will be replaced by IRS on an expedited basis.

This Electronic Media and File check should identify any problem areas with the digital file submission and should include but not be limited to missing or damaged fonts, improper trim size and/or margins, only low resolution files included for illustrations, and any improper color definition. The contractor is also responsible for adjusting copy for trim size and bindery attributes, and defining proper file output selection for the imaging device being used. All furnished files must be imaged as necessary to meet the assigned Quality Assurance Thorough Attributes Program (QATAP) level.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., form number, and revision date, carried on copy or film, must not print on finished product.

Contractor is required to have Adobe Acrobat 7.0 Professional (or more recent) software (not Adobe Reader) and the capability to receive and open file attachments compressed into a WinZIP (.zip) file format. The contractor must furnish all email addresses for the IRS to email all electronic files, in order to avoid any lapse in service, at time of award.

PRODUCT DESCRIPTION: Form 9844 is printed two up on continuous rolls of special security paper, one side only. IRS logo MUST come off of the roll bottom of the seal first. Rolls must be compatible for use on IBM InfoPrint 4100 Advanced Function Laser Printers. Dimensions are 50" in diameter (+/- 1/32") by 18" wide, with a 6" diameter core. Each form is to have marginally punched guide holes that are 3/16" on the left and right side to indicate the end of one form and the beginning of the next form. Rolls must be marginally punched on the outside edges at 1/2" intervals with standard holes centered 1/4" in from the edge.

One roll of paper is equal to 80,000 sheets, 8-1/2" x 11".

Splices are acceptable if clean edged. No single roll shall have more than one splice. Tape used to secure splices must meet requirements for use on the IBM InfoPrint 4100 printer and withstand the extremities of warehouse storage conditions. Rolls must be marked to indicate the exact location of the splice.

"Forms" are to be printed on the rolls, see "PRINTING" below. Each form is to have a marginally punched guide hole to indicate the end of one form and the beginning of the next form.

PRODUCTION NOTE: The contractor **MUST** deliver 80,000 forms per roll. **No deviations in quantities are allowed, per roll.** All rolls with the incorrect number of forms will be picked up by the contractor to be corrected and returned to IRS, at their expense.

PRINTING: Form prints in green PMS 343, with a 7% screen background to 7-7/8 x 11" (has a 5/8" blank strip running down the left edge), and a 25% screen tint of the Treasury Department logo reversing out. There should be a 3/8" white gap between the continuous forms. The logo is to be centered on the 8-1/2 x 11" form. Form prints on 24# White Bond Security Paper.

The following form identifier will also need to be printed on the 1/2" marginally punched area on both edges of the roll, once per 11" form:

Form 9844 (Rev. 7-2005) Cat. No. 22337C Department of the Treasury – Internal Revenue Service

This information is to be typeset using Helvetica or Arial typeface. The type size is at the discretion of

the contractor to fit the marginally punched area (should not be smaller than 6pt. type). Printing of the information is in green PMS 343.

Security Features: The 20% screen background must include the word "VOID", which is revealed when the form is photocopied, even on lighter machine settings.

An Anti-Color Copier Security Field must demonstrate the ability to print the latent image without masking or the use of camouflage (which dilutes the effectiveness against color photocopying).

The form must be printed on specially treated security paper that stains brown, or otherwise reacts when touched by fresh liquid bleach.

Fluorescent fibers imbedded in the paper must be present and detectable when exposed to UV or "black" light.

MARGINS: Follow printing media provided. Bleeds are not required.

PRIOR-TO-PRODUCTION SAMPLES: Final copies must be produced as specified using the same material, with same equipment, in the same fashion that will be used in producing the approved prior to production sample. Do not print the entire quantity until receipt of the OK from the Government. If sample is approved without changes, the sample will become one of the final copies due to the customer.

The Government will approve, conditionally approve, or disapprove the samples within two (2) workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance with Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 5-99)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

PRIOR-TO-PRODUCTION SAMPLE: The sample requirement for this contract is for one roll containing **10,000** sheets (trim size 8-1/2 x 11") delivered on 6" diameter core. **Sample roll must be constructed as specified using the form, materials, equipment, and methods of production which will be used in producing the final product.**

Roll shall be manufactured at the facilities in when the contract production quantity is to be manufactured. Sample must be submitted prior to commencement of production of the contract quantity, in sufficient time to allow the Government testing of the sample and production and shipment in accordance with the shipping schedule. Samples will be tested for all security items listed in the "Security Features" section. The samples will also be reviewed for printing specifications listed under "DESCRIPTION".

Deliver pre-production samples via f.o.b. destination on or before February 20, 2019, as follows:

One prior-to-production sample ROLL (10,000 sheets) to:

IRS/CPS West

112 North 700 West - Building 4B

Ogden, UT 84404

Attn: Michael Bate (801) 620-6454

Attn: Vicky Amidan (801) 620-7069

*Contractor **MUST** contact Michael Bate (801) 620-6454 and Vicky Amidan (801) 620-7069 when pre-production sample roll is shipped so that arrangements can be made for receipt.

(Deliver by traceable means, signature required. Contractor **MUST** contact Michael Bate advising delivery of this roll.)

**The prior-to-production samples (below) are delivered f.o.b. destination, via traceable means. DO NOT USE THE U.S. POSTAL SERVICE.

100 prior-to-production samples (sheets) to:

Internal Revenue Service

1111 Constitution Avenue, NW

Room 6239

Washington, DC 20224-0001

Attn: Lavenia Brown (202) 317-5880 (Deliver by traceable means, signature required)

Small packages for proofs or samples must have the material placed in an inside envelope, with that envelope placed in an outer shipping envelope or pack.

There is a two-workday hold from receipt. Contractor cannot proceed without an "okay to print".

STOCK: The specifications of all stock furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March 2011, and any subsequent amendments thereto.
White Bond Security Paper, Basis Weight 24.

INKS: Green, PMS 343

PACKING: Each roll must be wrapped completed in at least 5 layers of moisture-proof plastic wrapping material of a strength that will ensure arrival at destination in a clean and un-manipulated condition. Rolls/pallets **must** be wrapped in black plastic to prevent cause exposure to the product while being transported.

Rolls should be placed on edge and banded with plastic straps that will not break under normal shipping and handling conditions. Bands must go through the core in addition to over the top. Corner pads should be utilized on rolls to prevent damage from strapping.

NOTE: All rolls must be secured on the pallets by chocks to prevent rolling off the pallet.

Small packages for proofs or samples must have the material placed in an inside envelope, with that envelope placed in an outer shipping envelope or pack.

PALLETS: Pallets must be Type III with Paper Roll, Group 2 or 3, two way flush pallet, and must conform to Federal Specifications NN-P-71. Size of pallet is to be 51 x 40", with full entry on the 40" width. Pallets must also contain a double support joist 1-1/2" x 4" on each side of the pallet running the entire 51" length. Strict adherence to these dimensions is necessary to accommodate the storage requirements of IRS Distribution Centers. Please refer to IRS D12321-LR/Laser Roll Pallet Instructions with the government furnished materials.

Receipt of incorrect pallets may result in a charge for each incorrect pallet, which will be accessed against the contractor. This charge will cover additional costs incurred by IRS to re-palletize the shipment onto correct pallets.

LABELING: All pallets and small packages used for shipping will require a label. Complete and copy the furnished shipping label and affix one to each side of the pallet and one on small packages according to the instructions at the top of the carton label sheet. Improper, partial or incorrect labeling may require the contractor to reimburse IRS for time spent correcting the affected labels.

Each pallet must be marked with safety warnings for heavy roll paper, and procedures for safe handling information, such as moving the pallet and removing the rolls from the pallet. Product Usage Information should also be contained on each roll, how the unwind directions is marked, explanation of the start of good forms mark, etc.

INSPECTION SAMPLES: Deliver 10 sheets to: U.S. Government Publishing Office, 536 Stone Road, Suite I, Benicia, CA 94510. Attn: Scoti Cox (707) 748-1970. M/F: Jacket 670-764. Deliver via traceable means, signature required.

Small packages for proofs or samples must have the material placed in an inside envelope, with that envelope placed in an outer shipping envelope or pack.

DEPARTMENTAL QUALITY COPIES: None required.

In addition, a copy of the PURCHASE ORDER/SPECIFICATION along with the signed selection certificate, which will be furnished, must be included with the samples.

A copy of the Government-furnished certificate must accompany the voucher sent to the GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay of processing the voucher.

DISTRIBUTION: Deliver f.o.b. contractor's city*, as follows:

*This order MUST deliver complete on or before May 3, 2019 via contractor's city. IRS will furnish a Government Bill of Lading (GBL) for shipment. Do not include any shipping charges in your submitted bid. The weight of the shipment MUST be furnished to IRS prior to issuance of the GBL. Call or email Lavenia Brown with the weight information at least two days prior to shipping. Her phone number is (202) 317-5880 and her email is lavenia.brown@irs.gov.

PARTIAL DELIVERIES: Contractor to deliver partial shipments of rolls, as follows:

1st Partial Delivery: 40 rolls on or before March 15, 2019.

2nd Partial Delivery: 40 rolls on or before April 5, 2019.

Balance of 20 rolls on or before May 3, 2019.

Deliver to:

CPSW Warehouse

Attn: AECOM Contact

Ogden IRS Warehouse/CPSW

112 North 700 West Bldg. 4B

Ogden, UT 84404

(801) 381-1069

100 sheets and all government furnished materials to:

Internal Revenue Service (IRS)

1111 Constitution Avenue, NW

Room 6239

Washington, DC 20224

Attn: Lavenia Brown (202) 317-5880 (Deliver by traceable means, signature required)

5 sample sheets to:

IRS/ITIN Policy

Attn: Courtney King (470) 639-2619

401 W. Peachtree Street, NW

Mail Stop 97-WI

Atlanta, GA 30308

(Deliver by traceable means, signature required)

5 sample sheets to:

U.S. Government Publishing Office

536 Stone Road, Suite I

Benicia, CA 94510

Attn: Scoti Cox, (707) 748-1970

M/F: 670-764

(Deliver by traceable means, signature required)

SHIPPING METHOD: All quantities must be complete with no shortages.

All shipments will require a government bill of lading (GBL) for shipping. The contractor **must** provide the weight of the shipment before the GBL's can be emailed to the contractor. Email wi.mp.traffic.management@irs.gov and Lavenia.Brown@irs.gov with weight information **at least two (2) days prior to shipping**. Lavenia Brown can be reached at (202) 317-5880. Production samples ship f.o.b. destination via traceable means.

SCHEDULE: The purchase order and government furnished materials will be emailed to the contractor on February 11, 2019.

Complete production and delivery **MUST** be made by May 3, 2019.

*1st Partial Delivery: 40 rolls on or before March 15, 2019.

*2nd Partial Delivery: 40 rolls on or before April 5, 2019.

*Balance of 20 rolls on or before May 3, 2019.

All expenses incidental to returning materials, submitting proofs, and furnishing sample copies must be borne by the contractor.

All Government Furnished Material must be returned within 10 workdays after delivery of the order.

SHIPMENT(S): Shipments will be made from: City_____, State_____

The city(ies) indicated above will be used for evaluation of transportation charges when shipment f.o.b. contractor's city is specified. If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block, and the bid will be evaluated and the contract award on that basis. If shipment is not made from evaluation point, the contractor will be responsible for any additional shipping costs incurred.

BIDS: Bids must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for **each additional laser paper roll**. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges, (i.e., running rate not including makeready) and will not be a factor for determination of award.

Bids must be received by the exact date and time specified.

Bid Amount for Jacket 670-764: _____

Additional Rate (Per Roll) for Jacket 670-764:_____

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

BID ACCEPTANCE PERIOD: In compliance with the above, the undersign agree, if this bid is accepted with _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated point(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____.

(Contractor's Initials)

BIDDER NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by fax or mail, fill out and return one copy of all pages of “CONTRACTOR’S BID” section including initialing/signing where indicated.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder _____
(Contractor Name) (GPO Contractor's Code)

(Street Address)

(City – State – Zip Code)

By _____
(Printed Name, Signature and Title of Person Authorized to Sign this Bid) (Date)

[illegible]

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____
(Initials) (Initials)

*** SAMPLE BID ENVELOPE ***

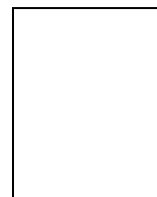
To ensure proper processing of all bids, the following information is required on all mailed bid envelopes. Bidders using commercial carrier services shall include the Program/Jacket number and the bid opening time/date on the outermost envelope or wrapper.

Jacket: 670-764

From: _____

Address: _____

Check appropriate:

☐ Bid enclosed☐ No Bid

U.S. Government Publishing Office
536 Stone Road, Suite I
Benicia, CA 94510-1170

Bids will be received
Until February 4, 2019
at 2:00 PM prevailing
San Francisco time.