

**BID OPENING:** December 5, 2019

BIDS SHALL BE PUBLICLY OPENED AT 11:00 A.M., PREVAILING WASHINGTON, D.C. TIME.

ANY QUESTIONS BEFORE AWARD CONCERNING THESE SPECIFICATIONS CALL KEN KERNS/YVETTE VENABLE BROOKS at (202) 512-0307. AFTER AWARD, REFER ALL QUESTIONS TO YOUR CONTRACT ADMINISTRATOR WHOSE NAME APPEARS IN THE UPPER PORTION OF THE PURCHASE ORDER. NO COLLECT CALLS.

### **FACSIMILE BID SPECIFICATIONS**

U.S. Government Publishing Office (GPO)  
Washington, D.C.

**GPO CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)).

The GPO 910 "BID" Form is no longer required. Bidders are to fill out, sign/initial, all applicable pages.

All the requirements of these specifications apply equally to all items unless otherwise indicated herein.

**SECURITY INSTRUCTIONS:** The information contained in these publications is classified CONFIDENTIAL and affects the national defense of the United States within the meaning of the Espionage Act, Title 18, U.S. Code, Sections 793 and 794. Contractor must be approved by Defense Investigative Service Cognizant Security Office (DISCO) for required clearance. The contractor is hereby notified that the transmission of such material or the revelation of its contents in any manner to an unauthorized person is prohibited and punishable by law.

All provisions of the "Industrial Security Manual for Safeguarding Classified Information" (DoD 5220.22-M) are hereby made a part of these specifications and will be applicable to all phases of production and shipment of classified publications ordered under these specifications. Copies of this publication are for sale by the Superintendent of Public Documents, U.S. Government Publishing Office, Washington, D.C. 20402. All deliveries and/or pickups of classified materials must be handled only by employees of the contractor who have security clearance in accordance with Government security regulations.

**NOTE: CLASSIFICATION - CONFIDENTIAL**

All Government Furnished Material, printed matter and waste must be handled and safeguarded in strict accordance with the "Industrial Security Manual for Safeguarding Classified Information" (DoD 5220.22-M).

Security clearance, as specified by this solicitation, will be required of the successful bidder prior to award. The Government is not obligated to delay award pending security clearance of any bid.

**NOTE:** Prior to award, the contractor will be required to submit a written explanation as to how the contractor will safeguard the data provided by the agency. Explanation must be submitted via email to [kkerns@gpo.gov](mailto:kkerns@gpo.gov).

The bidder must submit to the GPO immediately upon notification by the Contracting Officer the following:

- (1) The names of all proposed subcontractors at each level, who will require access to classified information, and
- (2) A copy of the agreement which exists with those named in (1).

Before any vouchers will be accepted by the GPO for payment, an itemized statement must be submitted to the ordering agency for examination and certification as to correctness of the billings.

Note: Contractor must not submit a copy of classified products with his voucher for payment.

During the performance of this contract, Naval Nuclear Propulsion Information (NNPI) will be reproduced. NNPI is defined as that information concerning the design, arrangement, development, manufacturing, testing, operation, administration, training, maintenance, and repair of the propulsion plants of Naval Nuclear Powered Ships. Appropriate safeguards must be proposed by the contractor and approved by the Contracting Officer for the safeguarding from actual, potential or inadvertent release by the contractor, or subcontractor, of NNPI in any form marked NOFORN. Such safeguards shall ensure that only governmental and contractor parties, including subcontractors, that have an established need-to-know, have access in order to perform work under this contract, and then only under conditions which assure that the information is properly protected. Access by foreign nationals or immigrant aliens is not permitted. A foreign national or immigrant alien is defined as a person not a United States citizen or a United States national. United States citizens representing a foreign government, foreign private interests or other foreign nationals, are considered to be foreign nationals for industrial security purposes and the purpose of this restriction. In addition, any and all issue or release of such information beyond such necessary parties, whether or not ordered through an administrative or judicial tribunal, shall be brought to the attention of the Contracting Officer.

The Contracting Officer shall be immediately notified of any litigation, subpoenas, or requests which either seek or may result in the release of NNPI.

In the event that court or administrative order makes immediate review by the Contracting Officer impractical, the contractor agrees to take all necessary steps to notify the court or administrative body of the Navy's interest in controlling the release of such information through review and concurrence in any release.

The Navy reserves the right to audit contractor facilities for compliance with the above restrictions.

At contractor's option the text may be produced via conventional offset or digital printing provided that Quality Level 4 standards are maintained. Final output must be a minimum of 150 line screen

At contractor's option, the foldouts may be produced via inkjet wide-format digital printing provided that Quality Level IV standards are maintained..

#### **TITLE: POD 5425**

OVERVIEW: 40 different banded sets print various quantities of text and foldouts. Fold, collate, 3 hole drill and band per agency run sheet. All text and foldouts print illustrations type and rule matter in black ink. 12,420 text pages print head to head. 521 Foldouts print face only. Foldout sizes vary from 21-1/2"- 59-1/2" width x 11" height. All drawings to have an 9" blank apron on bind-side of each fold-out and prints on white tyvek .007 med wt. and folded to 8-1/2 x 11". Note: sizes include blank apron.

**QUANTITY:** 1,146 Total Banded Sets

**FOLDOUTS:** Quantities per size UP TO

21-1/2" = 4,360 total copies

34" = 4,771 total copies

42-1/2" = 13,590 total copies

51" = 8,760 total copies

59-1/2" = 963 total copies

**PRODUCT:** 40 Different Items (See Below)

	NSN	WATCHSTATION	COPIES	TEXT PAGES	FOLDOUTS	TOTAL PAGES
1	0989-036-0165	FULL PRINT	311	1960	75	2035
2	0989-036-0166	Load Dis patcher	20	<b>86</b>	12	98
3	0989-036-0167	EPCP- PPI	20	112	12	124
4	0989-036-0168	EPCP- PP2	20	112	12	124
5	0989-036-0169	CTG - PPI	23	326	14	340
6	0989-036-0170	SSTG- PPI	23	486	14	500
7	0989-036-0171	CTG-PP2	35	484	14	498
8	0989-036-0172	SSTG- PP2	23	486	14	500
9	0989-036-0173	FCR (UL)- PPI	13	408	<b>18</b>	426
10	0989-036-0174	FCR (UL) - PP2	20	408	<b>18</b>	426
11	0989-036-0175	FPW-PPI	13	<b>188</b>	10	<b>198</b>
12	0989-036-0176	FPW-PP2	20	<b>188</b>	10	198
13	0989-036-0177	MMR (LL) PIS - PPI	23	540	22	562
14	0989-036-0178	MMR (LL) PIS - PP2	23	540	22	562
15	0989-036-0179	ETB (PIS) - PPI	23	642	22	664
16	0989-036-0180	ETB (PIS) - PP2	23	642	22	664
17	0989-036-0181	DU (PIS) - PPI	23	160	8	168
18	0989-036-0182	DU (P/S) - PP2	23	160	8	168
19	0989-036-0183	RAR (UL) - PPI	13	184	12	196
20	0989-036-0184	RAR (UL) - PP2	20	308	18	326
21	0989-036-0185	RAR (LL) - PPI	13	14	5	19
22	0989-036-0186	RAR (LL) - PP2	20	172	5	177
23	0989-036-0187	<b>WCW</b>	13	<b>98</b>	7	105
24	0989-036-0188	Steam Reboiler 1/2	23	<b>188</b>	13	201
25	0989-036-0189	EOS (PCC 1/4)	23	342	4	346
26	0989-036-0190	EOS (PCC 2/3)	44	342	4	346
27	0989-036-0191	4 <sup>th</sup> DK RAR (PIS) - PPI	23	44	7	51
28	0989-036-0192	4 <sup>th</sup> DK RAR (PIS) - PP2	23	44	8	52
29	0989-036-0193	4 <sup>th</sup> DK MMR (P/S) - PPI	23	400	<b>18</b>	418
30	0989-036-0194	4 <sup>th</sup> <b>DK MMR</b> (P/S) - PP2	23	400	19	419
31	0989-036-0195	EDG Operator (FWD)	13	72	4	76
32	0989-036-0196	EDG Operator (Aft)	13	72	4	76
33	0989-036-0197	E-Board Elect (FWD/Aft)	23	72	1	73
34		NOTUSED				
35	0989-036-0198	Central Control	13	238	1	239
36	0989-036-0199	EOS-PPI	13	238	3	241
37	0989-036-0100	EOS-PP2	13	238	3	241
38	0989-036-0101	<b>CMO- PPI</b>	13	496	29	525
39	0989-036-0102	CMO-PP2	13	496	27	523
40		NOTUSED				
41		NOTUSED				
42	0989-036-0103	Shaft Alley 1(2,3,4 ) C	46	30	1	31
43	0989-036-0104	Shaft Alley 1(2,3,4) B	46	4	1	5

**TRIM SIZE:** 8-1/2 x 11"

Foldouts Various – Score, fold to finished size 8-1/2 x 11"

**PAGES:** Text Pages: 12,420 print head to head.

521 Various Foldouts: print up to 59-1/2 x 11": face only.

**COLOR OF INK:** Text and foldout pages: Black ink.

**GOVERNMENT TO FURNISH:** One (1) CD or DVD with pdf files to be sent directly from customer upon award: 40 sets of running sheets corresponding to each item. "SAFEGUARDING OF NAVAL NUCLEAR PROPULSION INFORMATION (NNPI), OPNAV INSTRUCTION N9210.3 supplied in pdf. format

GPO Form 892C (R. 12/17) Proofs.

GPO Form 905 (Labeling and Packaging) supplied by agency.

Prior to image processing, the contractor is responsible for performing a basic check (preflight) of the furnished publishing files to assure accurate output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file imaging must be reported to the contract administrator. Contractor must notify the Government as soon as necessary in order to comply with the shipping schedule.

In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency, and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet assigned quality level.

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

**PROOFS:** Digital:

One set of digital color one-off proofs of each item created using the same output device/RIP that will be used to produce the final printed product on the actual production stock. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed, folded and bound to the finished size/format of the product, as applicable. Proof will be used for color match on the press during the production run.

Send one-off samples together with the furnished media (copy, electronic files) directly to: DLA Information Operations, 5450 Carlisle Pike, Bldg 6, Mechanicsburg PA 17050-2411 (Attn: Security Manager) Ref: POD 5425, phone 717-605-3829/2402. Contractor must call GPO Contract Compliance Section at 202-512-0520, or e-mail information to [compliance@gpo.gov](mailto:compliance@gpo.gov) immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department. Proofs will be withheld not more than 10 workdays from receipt in the department to when they are made available for pickup at the department. **CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".**

Or if produced the Offset method:

**PRIOR TO PRODUCTION SAMPLES:** Prior to the commencement of production of the contract production quantity, the contractor shall submit samples to: DLA Information Operations, 5450 Carlisle Pike, Bldg 6, Mechanicsburg PA 17050-2411 (Attn: Security Manager) Ref: POD 5425, phone 717-605-3829/2402. 1 sample of each item will be tested for conformance of material(s) and will be tested for usage on the specified equipment and/or for construction. The container and accompanying documentation shall be marked PREPRODUCTION SAMPLES and shall include the GPO jacket, purchase order, and program numbers. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within (10) workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance with Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

**STOCK/PAPER:** The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March 2011.

**FOLDOUTS:** white tyvek .007 med wt.

**TEXT:** JCP Code\* A60, White Offset Book, Basis Size 25 X 38", 60lb.

The requirement for postconsumer fiber (as specified in the Government Paper Specification Standards No. 12) for this contract is waived. However, the addition of post-consumer fiber is encouraged provided that the requirements of this Standard are met. All other attributes remain the same.

**PRINTING:** All text and foldouts print illustrations type and rule matter in black ink.

**MARGINS:** Adequate gripper.

**BINDING:** Drill 3-holes along left 11" edge. Holes 3/8" in diameter, 4-1/4" center to center, 15/32" center to left edge.

Each foldout folds (accordion fold) to 8-1/2 x 11". 8-1/2 x 11" Blank apron required on bind-side of each foldout. Score on fold(s) to ensure flat finish.

Collate each Item (40 separate) as per Assembly Instructions/Run Sheets.

Band each book separately.

**PACKING:** Pack each item separately and identify. Do not mix items. Pack in shipping containers. Each shipping container must not exceed 45 lbs. when fully packed. Labeling and Marking: Reproduce shipping container label from furnished copy, fill in appropriate blanks and attach to shipping containers. Packing must meet the Security Requirements.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

(a) Printing Attributes -- Level IV

(b) Finishing Attributes -- Level IV  
Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level II.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Ok'd Prior to Production Samples/Electronic Media
P-9. Solid or Screen Tints Color Match	Pantone Matching System

Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

**DISTRIBUTION:** F.O.B. DESTINATION: (TO BE DELIVERED ON OR BEFORE SCHEDULED DATE).

Contractor must notify the ordering agency on the same day that the product ships/delivers, via e-mail to: [sean.leibowitz@dla.mil](mailto:sean.leibowitz@dla.mil). Phone Number: 717-770-8403. The subject line of this message shall be "Distribution Notice for Jacket Number 412-172 and Requisition Number 0-001840G. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver 1,146 total banded sets (various quantities of 40 items) to: DLA Information Operations, 5450 Carlisle Pike, Bldg 6, Mechanicsburg, PA, 17050-2411, Attn: Security Manager Reference POD 5425, Phone 717-605-2402.

All expenses incidental to submitting proofs, furnishing samples and returning materials, must be borne by the contractor.

**SCHEDULE:** The Purchase Order will be available for pick up at the U.S. Government Publishing Office, Washington, D.C. 20401, on or before December 9, 2019.

Proofs will be withheld not more than 10 workdays from receipt at the Department to receipt in the contractor's plant.

Deliver all copies to arrive at destinations on or before January 13, 2020.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

**OFFERS:** Offers must include the cost of all materials and operations for each item listed in accordance with these specifications. Award will be based on the lowest total price for all items listed. Prices for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

For compliance reporting purposes, contractors are to report information regarding each order with date of shipment or delivery as applicable, in accordance with the contract requirements by contacting the Shared Support Services Compliance Section via e-mail at [compliance@gpo.gov](mailto:compliance@gpo.gov) or via telephone at (202) 512-0520 or via facsimile at (202) 512-1364. Personnel receiving the e-mail or call will be unable to respond to questions of a technical nature or transfer any inquiries.

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the low contractor may be required to provide one or more of the following financial documents

- 1) Most recent profit and loss statement
- 2) Most recent Balance Sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in a timely manner may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) Utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:  
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

**BID SUBMISSION:** Submit bid in pre-addressed envelope furnished with solicitation or send to: U.S. Government Publishing Office, Bid Section, Room C-848, Stop: CSPS, 732 North Capitol Street, NW, Washington, DC 20401. Facsimile bids in response to this solicitation are permitted. Facsimile bids may be submitted directly to the GPO Bid Section, Fax No. (202) 512-1782. The Jacket number number and bid opening date must be specified with the bid. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2, as revised January 2018. Hand delivered bids are to be taken to: GPO Bookstore, 710 North Capitol Street, NW, Washington, DC, between the hours of 8:00 a.m. and 4:00 p.m., prevailing Washington, DC, time, Monday through Friday. The contractor is to follow the submission instructions posted in the Bid Submission/Opening area. If further instruction or assistance is required, call (202) 512-0526.

JACKET NUMBER: \_\_\_\_\_

	Price	Additional 100
Item 1:	\$ _____	\$ _____
Item 2:	\$ _____	\$ _____
Item 3:	\$ _____	\$ _____
Item 4:	\$ _____	\$ _____
Item 5:	\$ _____	\$ _____
Item 6:	\$ _____	\$ _____
Item 7:	\$ _____	\$ _____
Item 8:	\$ _____	\$ _____
Item 9:	\$ _____	\$ _____
Item 10:	\$ _____	\$ _____
Item 11:	\$ _____	\$ _____
Item 12:	\$ _____	\$ _____
Item 13:	\$ _____	\$ _____
Item 14:	\$ _____	\$ _____
Item 15:	\$ _____	\$ _____
Item 16:	\$ _____	\$ _____
Item 17:	\$ _____	\$ _____
Item 18:	\$ _____	\$ _____
Item 19:	\$ _____	\$ _____
Item 20:	\$ _____	\$ _____
Item 21:	\$ _____	\$ _____
Item 22:	\$ _____	\$ _____
Item 23:	\$ _____	\$ _____
Item 24:	\$ _____	\$ _____
Item 25:	\$ _____	\$ _____
Item 26:	\$ _____	\$ _____
Item 27:	\$ _____	\$ _____
Item 28:	\$ _____	\$ _____
Item 29:	\$ _____	\$ _____
Item 30:	\$ _____	\$ _____
Item 31:	\$ _____	\$ _____
Item 32:	\$ _____	\$ _____
Item 33:	\$ _____	\$ _____
Item 34:	NOT USED	
Item 35:	\$ _____	\$ _____
Item 36:	\$ _____	\$ _____
Item 37:	\$ _____	\$ _____
Item 38:	\$ _____	\$ _____
Item 39:	\$ _____	\$ _____
Item 40:	NOT USED	
Item 41:	NOT USED	
Item 42:	\$ _____	\$ _____
Item 43:	\$ _____	\$ _____

TOTAL BID PRICE: \$ \_\_\_\_\_



**DISCOUNTS:** Discounts are offered for payment as follows: \_\_\_\_\_ Percent, \_\_\_\_\_ calendar days. See Article 12 "Discount" of solicitation Provision in GPO Contract Terms (Publication 310.2).

**AMENDMENT(S):** Bidder hereby acknowledges amendment(s) number(ed) \_\_\_\_\_

**BID ACCEPTANCE PERIOD:** In compliance with the above, the undersigned agree, if this bid is accepted

Within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60 day bid acceptance period may result in expiration of the bid prior to award.

**BIDDER'S NAME AND SIGNATURE:** Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms - Publication 310.2. When responding by fax or mail, fill out and return one completed copy of current page(s).

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder

\_\_\_\_\_  
(Contractor Name)

\_\_\_\_\_  
(GPO Contractor's Code)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City – State – Zip Code)

By \_\_\_\_\_

(Printed Name, and Title of Person Authorized to Sign this Bid)

(Signature)

(Date)

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
(Email)

Contracting Officer Review: \_\_\_\_\_ Date: \_\_\_\_\_ Certifier: \_\_\_\_\_ Date: \_\_\_\_\_  
(Initials) (Initials)

**Jacket:** 412-172  
**Title:** POD 5425  
**Agency:** DLA  
**Bid Opening:** December 5, 2019 at 11:00 a.m.

Contractor Name	Bid	Terms		Discounted Total
Gray Graphics	\$292,744.08	0.0%	30 days	\$292,744.08
			days	\$0.00
			days	\$0.00
			days	\$0.00
			days	\$0.00
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